

Oakington & Westwick Parish Council

Payments & Income Schedule – August 2024 (Paid 12 August 2024)

Invoices	Details	Net	VAT	Total
SSE Electric	Street lighting 1.6.24-30.6.24	20.76	1.04	21.80
EE	Mobile 11.7.24-10.8.24	20.50	4.10	24.60
Brookfield Contracting Ltd	Base for new bench opposite village sign	450.00	90.00	540.00
Connections Bus Project	June-July visits	1686.00		1686.00
Surfacing Standards Ltd	3G final inspection & handover	615.00	123.00	738.00
Salaries	Salaries (net)	1246.67		1246.67
	Expenses	15.00		15.00
HMRC	PAYE/NI	180.97		180.97
NEST	Pensions	182.88		182.88
Charge Card				
Lloyds Bank	Monthly charge card fee	3.00		3.00
HelloPrint	SOW banner (community grant)	79.99	16.00	95.99
Totals		4500.77	234.14	4734.91
Income				
Football Foundation	3G grant (part)	22427.00		22427.00
Total				22427.00

Oakington & Westwick Parish Council

Payments & Income Schedule – September 2024

Invoices	Details	Net	VAT	Total
SSE Electric	Street lighting 1.7.24-31.7.24	21.44	1.07	22.51
EE	Mobile 11.8.24-10.9.24	20.50	4.10	24.60
Clear Councils	Insurance renewal	2359.44		2359.44
Brookfield Contracting	Grass cutting July 24	505.00	101.00	606.00
PKF Littlejohn LLP	External audit 23-24	420.00	84.00	504.00
Unity Trust Bank	Current account quarterly fee	18.00		18.00
Salaries	Salaries (net)	1056.03		1056.03
	Expenses	15.00		15.00
HMRC	PAYE/NI	65.16		65.16
NEST	Pensions	146.31		146.31
Charge Card				
Lloyds Bank	Monthly charge card fee	3.00		3.00
Amazon	Pressure washer, play area	107.50	21.50	129.00
Amazon	Upright dustpan & brush	16.66	3.33	19.99
Totals		4754.04	215.00	4969.04
Income				
Willingham Funeral Serv	Interment fee	200.00		200.00
C&C Bank	95 day saver account interest	1596.92		1596.92
Totals		1756.92		1756.92

Oakington & Westwick Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/09/2024			
	Cash in Hand 01/04/2024			118,201.49
	ADD			
	Receipts 01/04/2024 - 01/09/2024			60,626.09
				178,827.58
	SUBTRACT			
	Payments 01/04/2024 - 01/09/2024			79,739.84
A	Cash in Hand 01/09/2024 (per Cash Book)			99,087.74
	Cash in hand per Bank Statements			
	Petty Cash	01/09/2024	0.00	
	Unity Trust Current Account	01/09/2024	59,119.89	
	Santander Savings Account	01/09/2024	211.69	
	Cambridge&Counties 95 Day Notic	01/09/2024	39,756.16	
				99,087.74
	Less unrepresented payments			
				99,087.74
	Plus unrepresented receipts			
B	Adjusted Bank Balance			99,087.74
	A = B Checks out OK			

Oakington & Westwick Parish Council

3 September 2024 (2024-2025)

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/09/2024 and 31/03/2025)

Administration

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
6	Training						500.00		500.00	500.00		
7	Insurance						2,400.00		2,400.00	2,400.00		
11	Audit						600.00	185.00	415.00	600.00		
12	Journal						500.00		500.00	500.00		
14	Street Lighting						500.00	142.94	291.69	434.63	65.37	65.37
16	Subscriptions						1,000.00	877.91	122.09	1,000.00		
17	Allowances						200.00	200.00		200.00		
18	Community Grants						1,000.00	79.99	900.00	979.99	20.01	20.01
24	Caretaker Duties						500.00		500.00	500.00		
27	Website						600.00		600.00	600.00		
32	Accounting Software						380.00		380.00	380.00		
40	General Admin						1,500.00	214.37	875.00	1,089.37	410.63	410.63
45	Election											
SUB TOTAL							9,680.00	1,700.21	7,483.78	9,183.99	496.01	496.01

Capital Items & New Pro

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
15	Highways											
46	Bus Shelters											
SUB TOTAL												

Earmarked Reserves

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
34	Section 106/Open Spa											
54	S106-Indoor Communi											
56	EAG Information Boarc						2,000.00		2,000.00	2,000.00		
57	Pavilion & MUGA main						10,000.00		10,000.00	10,000.00		
SUB TOTAL							12,000.00		12,000.00	12,000.00		

Grounds & Open Space:

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
4	Grounds Maintenance						6,200.00	1,191.97	3,616.69	4,808.66	1,391.34	1,391.34
5	Cemetery						2,000.00	650.00	1,166.69	1,816.69	183.31	183.31
13	Trees						7,000.00	575.00	3,000.00	3,575.00	3,425.00	3,425.00

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/09/2024 and 31/03/2025)

19	Extra Grounds Maintner	2,000.00	469.84	1,500.00	1,969.84	30.16	30.16
21	Stocks Green						
22	Flood Mitigation						
25	Play Area	2,140.00	57.82	2,082.18	2,140.00		
26	Orchards	200.00	178.00		178.00	22.00	22.00
33	Planted containers	740.00		740.00	740.00		
42	Sign Boards						
43	Drainage works						
49	Open Spaces Project						
50	Bins						
51	Property						
53	Bus Shelters						
58	Biodiversity projects	5,000.00				5,000.00	5,000.00
SUB TOTAL		25,280.00	3,122.63	12,105.56	15,228.19	10,051.81	10,051.81

Income

Income		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
36	Precept	69,130.00	34,565.00	34,565.00	69,130.00							
37	Interest	800.00	1,596.92		1,596.92	796.92						796.92
38	Cemetery	2,000.00	200.00	1,000.00	1,200.00	-800.00						-800.00
39	Miscellaneous	50.00		50.00	50.00							
41	VAT											
44	Donations											
48	Grants											
SUB TOTAL		71,980.00	36,361.92	35,615.00	71,976.92	-3.08						-3.08

Sports Pavilion

Sports Pavilion		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
9	Pavilion						1,900.00	1,861.08		1,861.08	38.92	38.92
10	MUGA		22,427.00	300.00	22,727.00	22,727.00	10,000.00	50,617.87	4,500.00	55,117.87	-45,117.87	-22,390.87
47	Pavilion & MUGA (Sink											
SUB TOTAL			22,427.00	300.00	22,727.00	22,727.00	11,900.00	52,478.95	4,500.00	56,978.95	-45,078.95	-22,351.95

Staffing

Staffing		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
1	Salary (Inc Tax and NI)						15,100.00	6,218.85	8,808.31	15,027.16	72.84	72.84
2	Pension						2,200.00	804.69	1,283.31	2,088.00	112.00	112.00
3	Expenses						100.00		58.31	58.31	41.69	41.69

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/09/2024 and 31/03/2025)

SUB TOTAL						17,400.00	7,023.54	10,149.93	17,173.47	226.53	226.53
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Youth

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
8	Youth Work						11,240.00	4,295.00	6,300.00	10,595.00	645.00	645.00
SUB TOTAL							11,240.00	4,295.00	6,300.00	10,595.00	645.00	645.00

Summary

NET TOTAL	71,980.00	58,788.92	35,915.00	94,703.92	22,723.92	87,500.00	68,620.33	52,539.27	121,159.60	-33,659.60	-10,935.68
V.A.T.				1,837.17					11,119.51		
GROSS TOTAL				96,541.09					132,279.11		