

OAKINGTON & WESTWICK PARISH COUNCIL

Clerk's Report for 13th April 2026 PC meeting

Subject	Comments
Pavilion	Boiler cut out over 3 consecutive days. CPS called out on 17.3.26. Discovered a leak in top-up pipe which probably lowered pressure in whole system, so nothing pumping round. Replaced pipe. Unfortunately heat pump has failed again. Caretaker is awaiting a call from CPS.
Anti-social behaviour	One new disabled parking sign was snapped in half, only a few weeks after installation. Another has gone missing. There seems little point in replacing them.
Tubs	Philip at Oakington Garden Centre has advised EAG that he is quite happy to continue his work providing plants and planting them out. EAG made a point of thanking him for his generosity in not charging the PC for this. He said he intends to put more plants into some of the tubs in the next few days. He expects that he will be planting out the new shrubs/plants around the middle of May.
OWN	4 residents went on the minibus to Tesco this month (OWN required to report numbers to PC due to award of community grant for the minibus trips cost)
CCTV	BusinessWatch - I am writing to inform you that there will be an additional charge of £30.00 per annum for the use of a Dynamic DNS (DYNDNS) service. Not all internet providers have a fixed IP address, meaning the IP address assigned to your network may change periodically. When this occurs, devices or services configured to communicate with your network may attempt to connect using the previous IP address. This can prevent services such as the monitoring station or system applications from establishing a successful connection. Dynamic DNS resolves this issue by assigning your network a fixed domain name that automatically updates whenever your external IP address changes. This ensures that all connected services can consistently locate and communicate with your system without requiring manual reconfiguration
Cemetery	100% small business rate relief received for 2026-27
Email Outage	Email system was down from late afternoon on 18 March until around 3pm on 23 March. The host has stated it was due to an issue transitioning to a new webmail system. I understand all

	<p>customers will gradually be moved over to the new system. However, this issue is a worry and I have had some other concerns about the host in recent months – slow to respond to requests, being chased for invoices that have already been paid. Therefore, I recommend the Parish Council looks at alternative website/email host provided when the current contract ends early next year.</p>
Rec seating areas	<p>Contractor has tidied both areas, planted new beech hedging and Viburnum. He will put mulch down during w/c 13 April. The hedging needs to be regularly water for the first year – ideally weekly. Therefore, I have set up a rota with EAG and one volunteer.</p>
3G pitch	<p>Maintenance contractor has increased costs by 3.8%, effective 1 May 26. This means an extra charge of approx £90 on the remainder of the current contract. For info – we have 15 drag brush visits a season @ £150 each and 3 Revive (enhanced maintenance) @ £300 each</p>
Cherry Orchard public footpath	<p>2 sets of barriers damaged (Public footpath 168/3) Reported to Highways 8/4/26</p>
Rec orchard	<p>Orchard sign clamps stolen. Orchard volunteer has removed sign. Replacement clamps to be purchased.</p>

Oakington & Westwick Parish Council

Payments & Income Schedule – April 2026

Invoices	Details	Net	VAT	Total
EE Mobile	Mobile phone 11.3.26 -10.4.26	6.43	1.29	7.72
SSE Electric	Street lighting energy 1.2.26 – 28.2.26	28.88	1.44	30.32
Vision ICT	2 new councillor email accounts	46.66	9.33	55.99
BusinessWatch	Dynamic DNS service	30.00	6.00	36.00
Brookfield Contracting	Height barrier repair	1280.00	256.00	1536.00
Brookfield Contracting	Grass cutting March 26	945.00	189.00	1134.00
O&W Sports Pavilion	Caretaker site duties 2025-26	539.00		539.00
CAPALC	Affiliation Fee 2026-27	576.51		576.51
ICCM	Membership 26-27	110.00		100.00
Currys Business	Laptop (pro forma)	582.50	116.50	699.00
Connections Bus Project	Youth work sessions Feb-March 26	1480.00		1480.00
CPS Building Services Ltd	Pavilion boiler fault	180.50	36.10	216.60
Replay Maintenance Ltd	3G drag brush 2 & 3 /15	300.00	60.00	360.00
Unity Trust Bank	Service charge	8.95		8.95
Salaries	Salaries (net)	1162.90		1162.90
	Expenses	15.00		15.00
HMRC	PAYE/NI	196.55		196.55
NEST	Pensions	167.91		167.91
Charge Card				
Lloyds Bank	Monthly charge card fee	3.00		3.00
Totals		7659.79	675.66	8335.45
Income				
O&W Tennis Club	Annual courts rental 2025-26	200.00		200.00
Dignity Funerals	Interment fee	200.00		200.00
Total				400.00