

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge,  
CB23 6EA  
[www.scambs.gov.uk](http://www.scambs.gov.uk)  
01954 713000



South  
Cambridgeshire  
District Council

Oakington & Westwick Parish Council  
4 Meadow Farm Close,  
Oakington,  
Cambridge,  
CB24 3AS

Our ref: CRtB/2020/006  
Your ref: n/a  
8 December 2025

Transformation  
Contact: Emma Dyer  
Email: [partnerships@scambs.gov.uk](mailto:partnerships@scambs.gov.uk)  
Direct dial: 01954 713344

Dear Mrs Lawrence,

**Expiry of ACV Listing - The White Horse Public House, 28 Longstanton Road, Oakington, CB24 3AB**

On **26 January 2021**, the above property was listed as an Asset of Community Value (ACV). This listing is due to expire on **26 January 2026** at which point the land/building(s) will cease to be registered as an ACV, unless you wish to consider re-nomination.

Should you wish to nominate this asset for inclusion on the register for a further five years, please do so between 8 and 12 weeks prior to the above expiry date. This will give officers the best opportunity to ensure the two listings are continuous.

Please be aware that a new listing is subject to the same criteria as before, including submitting a completed nomination form with the required evidence. A new listing would also be subject to the same terms for review, if requested by the owner. Prior listing is not a guarantee that the asset will be re-listed.

Please contact us for the latest version of the nomination form. The Guidance and Procedure document can be found on our website: <https://www.scambs.gov.uk/community-and-people/assets-of-community-value>

Yours sincerely,

Emma Dyer (Development Officer)

**From:** LocalPlan (GC) <localplan@greatercambridgeplanning.org>  
**Sent:** 03 December 2025 14:12  
**To:** clerk@oakingtonandwestwick-pc.gov.uk  
**Subject:** Draft Greater Cambridge Local Plan: Consultation now open

**Flag Status:** Flagged

Hello,

Cambridge City Council and South Cambridgeshire District Council are working together to create the first joint Local Plan for Greater Cambridge.

We are getting in touch to let you know that **public consultation on the draft Local Plan is now open. It runs until 5pm on Friday 30 January 2026.**

The Local Plan sets out how the area should develop up to 2045 and beyond, including where sites for new homes, jobs and infrastructure will go and what these places should be like. Our Plan has been informed by the thousands of comments we have received through several stages of public consultation so far.

This consultation is your opportunity to help shape the Plan, and we would like to encourage anyone with an interest in the future of the Greater Cambridge area to take part. Feedback from this consultation will help shape the final version of the Plan, which will be consulted on for a final time next year before it is submitted to Government to be examined.

How to get involved:

- Visit our [Local Plan webpage](#) to read the proposals and comment online.
- Paper copies are available to view at council offices and main libraries. See our [Public Notice](#) for more details.
- Join one of our online or in-person events to ask questions – event details are [on the webpage](#). The first of these is an introductory online webinar on Tuesday (2 December) at 6pm and you can [register to attend now](#).

Please comment using our online consultation platform if you can as this will provide you with the smoothest user experience. If you have difficulty commenting online, please contact us on 01954 713694 or [localplan@greatercambridgeplanning.org](mailto:localplan@greatercambridgeplanning.org) and we will help you comment in other ways.

All comments received during the consultation period will be published. Please refer to our [Privacy Notice](#) for further details, which can be found on our website.

If you have any questions about the consultation, please consider attending our events, or watch our webinars. If you still have queries, please contact us using the details above.

Best wishes,

Greater Cambridge Local Plan team

-----  
**Why did you get this email?**

You have received this email because:

- You have opted in to be notified about updates regarding the Greater Cambridge Local Plan or planning policy matters in Greater Cambridge generally;
- You submitted representations to the First Proposals consultation that our Plan responds to, or the North East Cambridge Action Plan consultation;
- You responded to the Call for Sites information update in 2025; or
- You are a statutory consultee for plan making.

If you no longer wish to receive updates, please let us know by replying to this email.

## **Disclaimer**

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived

**From:** Ed Williams <Ed.Williams@cambridgeshire.gov.uk>  
**Sent:** 11 December 2025 13:57  
**To:** Cllr Luis Navarro; Cllr Edna Murphy; Luke Mills; clerk@barhill-pc.gov.uk; Longstanton PC; townclerk; Cllr Chris Poulton; clerk@oakingtonandwestwick-pc.gov.uk; parishclerk@overparishcouncil.org.uk  
**Cc:** Joe McGilley; Joshua Rutherford (he/him)  
**Subject:** Bar Hill to Longstanton Shared-Use Path, Final Phase Feasibility Design for Comment  
**Attachments:** 251209 Bar Hill to Longstanton - Phase 3 - Final Feasibility Drawing.pdf  
**Flag Status:** Flagged

Good afternoon,

Firstly, I'd like to introduce myself as lead for the Transport Projects team who are delivering the new cycleway between Bar Hill and Longstanton.

Following works in early 2025, the facility now links the A1307 to the B1050, providing a segregated path which bypasses the dual carriageway and roundabout.

Attached to this email is our feasibility design for the final phase of this scheme. What is shown is a 3.0m wide shared-use facility segregated from the carriageway where possible. We have included a signalised crossing of the B1050 to provide safe passage for vulnerable users.

We welcome your comments on this proposal so that we can take these into consideration during design development.

Regards,

**Ed Williams**

**Senior Project Manager, Transport Projects**

**P:** 07464 920 818 **E:** [Ed.Williams@cambridgeshire.gov.uk](mailto:Ed.Williams@cambridgeshire.gov.uk)

[Cambridgeshire County Council](#) | [Facebook](#) | [Twitter](#)



**Infrastructure & Project Delivery**

Place and Sustainability

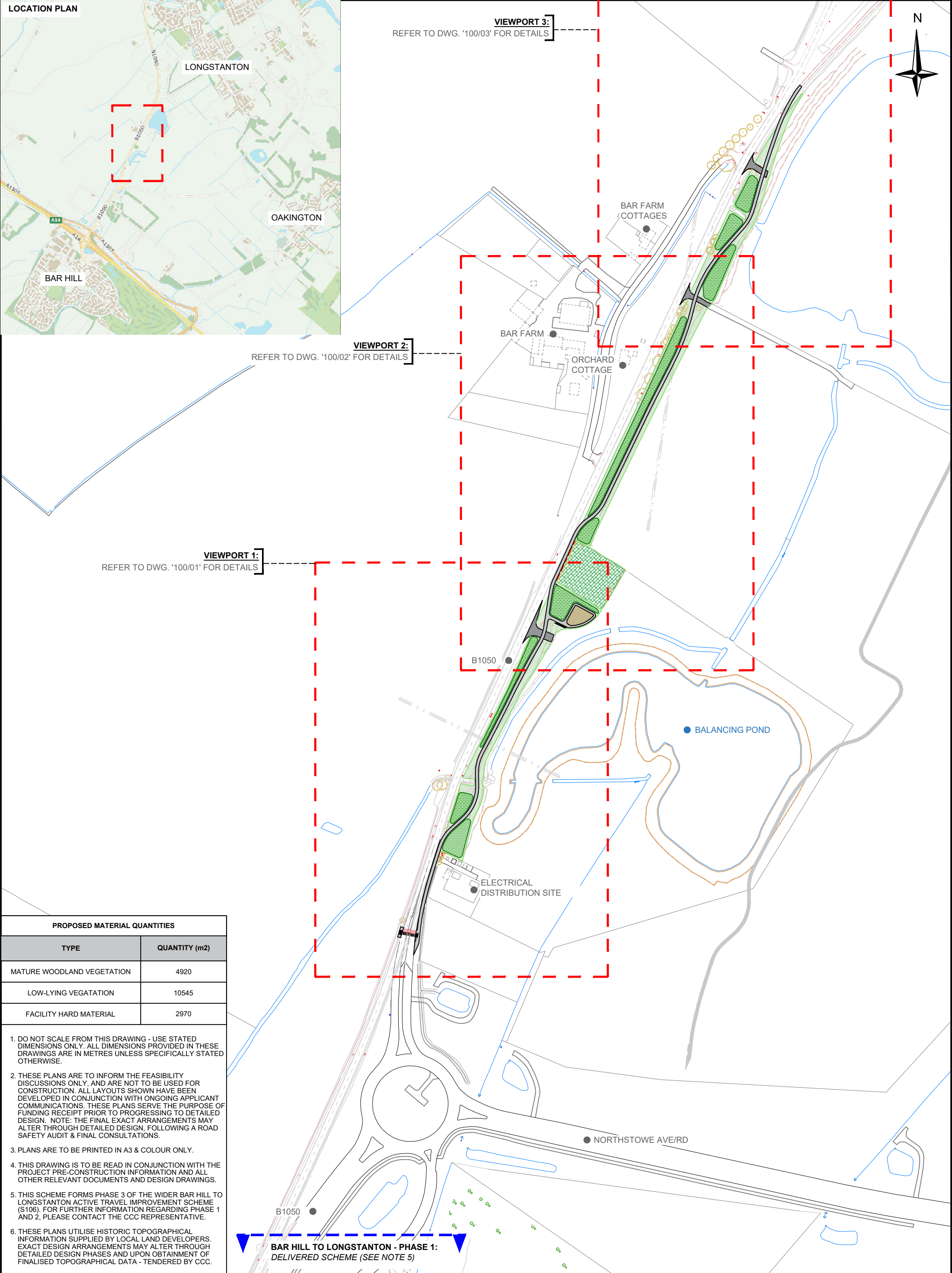
Cambridgeshire County Council


**A:** New Shire Hall, Emery Crescent, Alconbury, Huntingdon PE28 4YE

My working day may well differ from yours, so please don't feel obliged to reply to this email outside of your normal working hours.

The information in this email could be confidential and legally privileged. It is intended solely for the addressee and they will decide who to share this email with (if appropriate). If you receive this email by mistake please notify the sender and delete it immediately. Opinions expressed are those of the

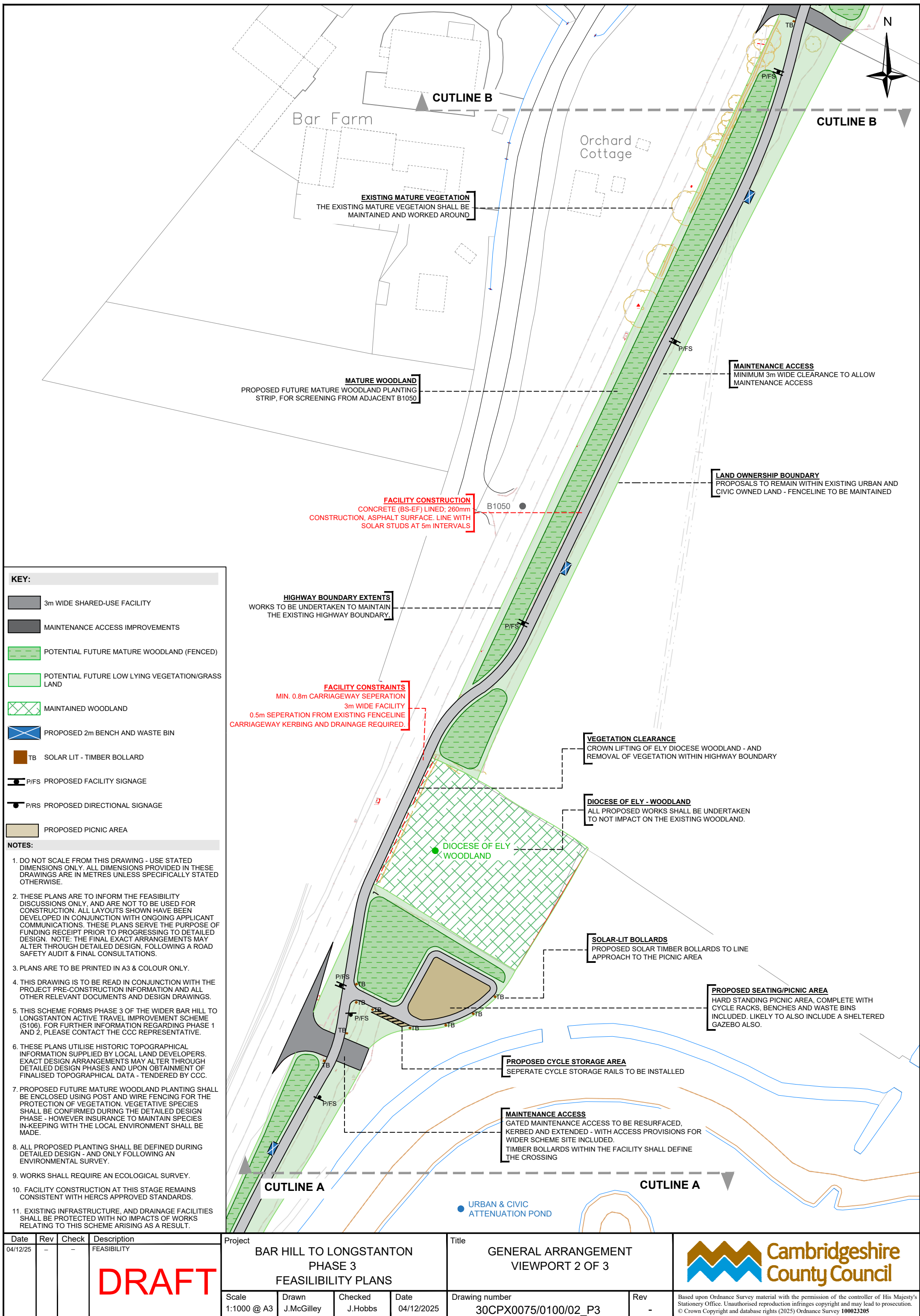


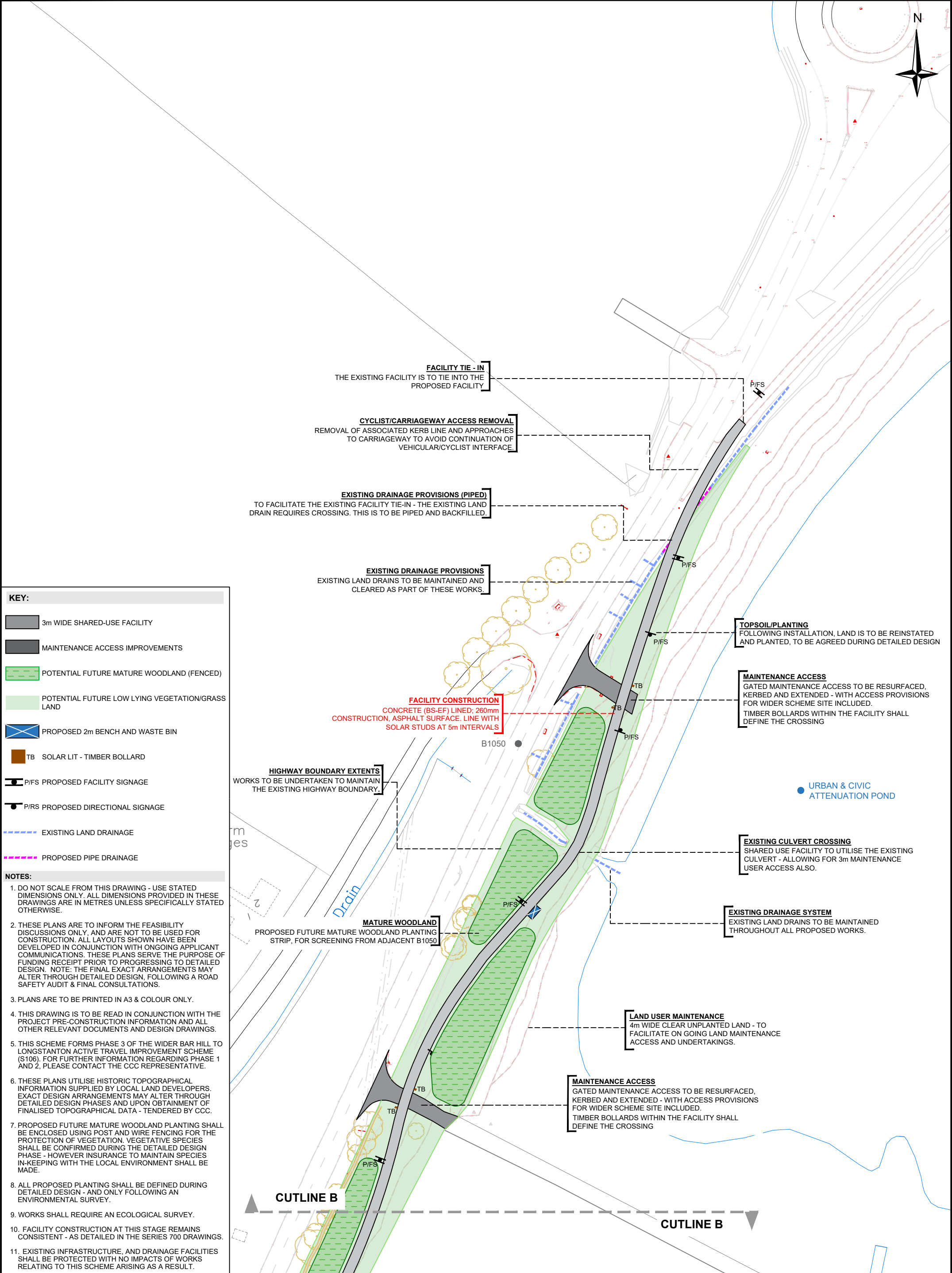


Date	Rev	Check	Description	Project				Title			
04/12/25	-	-	FEASIBILITY	BAR HILL TO LONGSTANTON PHASE 3 FEASILIBILITY PLANS				SCHEME OVERVIEW			
<div>DRAFT</div>											
			Scale N.T.S @ A3	Drawn J.McGilley	Checked J.Hobbs	Date 04/12/2025	Drawing number 30CPX0075/0000/01_P3	Rev -	Based upon Ordnance Survey material with the permission of the controller of His Majesty's Stationery Office. Unauthorised reproduction infringes copyright and may lead to prosecution. © Crown Copyright and database rights (2025) Ordnance Survey 100023205		









**KEY:**

3m WIDE SHARED-USE FACILITY

MAINTENANCE ACCESS IMPROVEMENTS

POTENTIAL FUTURE MATURE WOODLAND (FENCED)

POTENTIAL FUTURE LOW LYING VEGETATION/GRASS LAND

PROPOSED 2m BENCH AND WASTE BIN

TB SOLAR LIT - TIMBER BOLLARD

P/F/S PROPOSED FACILITY SIGNAGE

P/R/S PROPOSED DIRECTIONAL SIGNAGE

EXISTING LAND DRAINAGE

PROPOSED PIPE DRAINAGE

**NOTES:**

1. DO NOT SCALE FROM THIS DRAWING - USE STATED DIMENSIONS ONLY. ALL DIMENSIONS PROVIDED IN THESE DRAWINGS ARE IN METRES UNLESS SPECIFICALLY STATED OTHERWISE.

2. THESE PLANS ARE TO INFORM THE FEASIBILITY DISCUSSIONS ONLY, AND ARE NOT TO BE USED FOR CONSTRUCTION. ALL LAYOUTS SHOWN HAVE BEEN DEVELOPED IN CONJUNCTION WITH ONGOING APPLICANT COMMUNICATIONS. THESE PLANS SERVE THE PURPOSE OF FUNDING RECEIPT PRIOR TO PROGRESSING TO DETAILED DESIGN. NOTE: THE FINAL EXACT ARRANGEMENTS MAY ALTER THROUGH DETAILED DESIGN, FOLLOWING A ROAD SAFETY AUDIT & FINAL CONSULTATIONS.

3. PLANS ARE TO BE PRINTED IN A3 & COLOUR ONLY.

4. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH THE PROJECT PRE-CONSTRUCTION INFORMATION AND ALL OTHER RELEVANT DOCUMENTS AND DESIGN DRAWINGS.

5. THIS SCHEME FORMS PHASE 3 OF THE WIDER BAR HILL TO LONGSTANTON ACTIVE TRAVEL IMPROVEMENT SCHEME (S106). FOR FURTHER INFORMATION REGARDING PHASE 1 AND 2, PLEASE CONTACT THE CCC REPRESENTATIVE.

6. THESE PLANS UTILISE HISTORIC TOPOGRAPHICAL INFORMATION SUPPLIED BY LOCAL LAND DEVELOPERS. EXACT DESIGN ARRANGEMENTS MAY ALTER THROUGH DETAILED DESIGN PHASES AND UPON OBTAINMENT OF FINALISED TOPOGRAPHICAL DATA - TENDERED BY CCC.


7. PROPOSED FUTURE MATURE WOODLAND PLANTING SHALL BE ENCLOSED USING POST AND WIRE FENCING FOR THE PROTECTION OF VEGETATION. VEGETATIVE SPECIES SHALL BE CONFIRMED DURING THE DETAILED DESIGN PHASE - HOWEVER INSURANCE TO MAINTAIN SPECIES IN-KEEPING WITH THE LOCAL ENVIRONMENT SHALL BE MADE.

8. ALL PROPOSED PLANTING SHALL BE DEFINED DURING DETAILED DESIGN - AND ONLY FOLLOWING AN ENVIRONMENTAL SURVEY.

9. WORKS SHALL REQUIRE AN ECOLOGICAL SURVEY.

10. FACILITY CONSTRUCTION AT THIS STAGE REMAINS CONSISTENT - AS DETAILED IN THE SERIES 700 DRAWINGS.

11. EXISTING INFRASTRUCTURE, AND DRAINAGE FACILITIES SHALL BE PROTECTED WITH NO IMPACTS OF WORKS RELATING TO THIS SCHEME ARISING AS A RESULT.

Date	Rev	Check	Description	Project				Title			
04/12/25	-	-	FEASIBILITY	BAR HILL TO LONGSTANTON PHASE 3 FEASIBILITY PLANS				GENERAL ARRANGEMENT SHEET 3 OF 3			
			DRAFT	Scale 1:1000 @ A3	Drawn J.McGilley	Checked J.Hobbs	Date 04/12/2025	Drawing number 30CPX0075/0100/03_P3	Rev -	Based upon Ordnance Survey material with the permission of the controller of His Majesty's Stationery Office. Unauthorised reproduction infringes copyright and may lead to prosecution. © Crown Copyright and database rights (2025) Ordnance Survey 100023205	



**From:** climateandenvironment <climateandenvironment@scambs.gov.uk>  
**Sent:** 08 December 2025 11:04  
**Cc:** climateandenvironment  
**Subject:** Free commemorative tree and plaque as part of COVID-19 Day of Reflection - please complete form by 31 January 2026  
**Attachments:** Terms & Conditions - Commemoration Tree.pdf  
**Flag Status:** Flagged

Dear Town & Parish Councils

We are offering Town and Parish Councils a commemorative blossom tree and plaque to honour community volunteers and remember those affected by the Covid-19 pandemic.

A day of national day of reflection will take place on Sunday 8 March 20026. By completing our form, we will provide a tree so you can plant it just before or on the day.

The location for the tree should ensure it is appropriate for its purpose and the attached terms and conditions give parishes lots of flexibility.

Please complete the [form](#) to request a tree by 6pm on Saturday 31 January 2026.

There is further information on the Government's website about the day of reflection, including ways communities could come together.

Best wishes

**Helen Lack** | Development Officer – Climate & Environment

Pronouns: She/her – please feel free to tell me your pronouns.  
Climateandenvironment@scambs.gov.uk



South Cambridgeshire Hall | Cambourne Business Park | Cambourne | Cambridge | CB23 6EA  
e:

[www.scambs.gov.uk](http://www.scambs.gov.uk) | [facebook](#) | [Instagram](#) | [LinkedIn](#) | [X](#)

**We're listening:** [Tell us what worked and what didn't](#)

### Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived



## **SCDC Covid Commemoration Tree Scheme Terms & Conditions**

### **1. Application**

- 1.1 Each parish or town council in South Cambridgeshire can apply once for a single Commemoration tree.

### **2. Tree Planting Location**

- 2.1 The tree should be planted in a location which is publicly accessible and in the spirit of providing a community memorial to mark the local volunteer efforts to support people during the pandemic and commemorate those who lost their lives. It is recommended that this is land owned by the parish or town council, or on land owned by a school.
- 2.2 If there is no suitable location on parish or town council land or land owned by a South Cambridgeshire school, other publicly accessible locations the town/parish council deem suitable should be used with written permission from the landowners. The tree supplied through the scheme is not intended for private gardens.

### **3. Planting**

- 3.1 Parish and town councils are responsible for planting and caring for the tree to a satisfactory standard, to ensure the tree survives through the first three years.
- 3.2 Trees will be supplied with basic ties and guards as well a Commemorative Tree Stake and Plaque; applicants are responsible for any additional protection needed to ensure the health of the tree.

### **4. Monitoring**



4.1 The applicant shall monitor tree health by conducting a visual check of the foliage, branch, bark, and roots periodically (i.e. every 6 months) to determine whether the tree is alive and whether any intervention is needed to maintain or restore tree health. For guidance, please email [climateandenvironment@scambs.gov.uk](mailto:climateandenvironment@scambs.gov.uk).

## **5. Publicity and Acknowledgement**

5.1 As a way to commemorate this programme, participants are encouraged to share a picture of their planted tree to [climateandenvironment@scambs.gov.uk](mailto:climateandenvironment@scambs.gov.uk) and give consent via the attached photo consent form for South Cambridgeshire District Council to use these photos for promotional purposes.



# Oakington & Westwick Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 31/12/2025</b>		
	Cash in Hand 01/04/2025		110,953.37
	<b>ADD</b> Receipts 01/04/2025 - 31/12/2025		101,408.06
	<b>SUBTRACT</b> Payments 01/04/2025 - 31/12/2025		212,361.43
	<b>Cash in Hand 31/12/2025</b> (per Cash Book)		85,082.14
<b>B</b>			<b>127,279.29</b>
	Cash in hand per Bank Statements		
	Petty Cash 30/11/2025	0.00	
	Unity Trust Current Account 31/12/2025	85,747.33	
	Santander Savings Account 31/12/2025	0.00	
<b>B</b>	Cambridge&Counties 95 Day Notic 31/12/2025	41,531.96	
			<b>127,279.29</b>
	Less unrepresented payments		
			127,279.29
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>127,279.29</b>
	<b>A = B Checks out OK</b>		

## Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

## Administration

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
6	Training						500.00		300.00	300.00	200.00	200.00
7	Insurance						3,000.00	2,494.00		2,494.00	506.00	506.00
11	Audit						605.00	655.00		655.00	-50.00	-50.00
12	Journal						500.00		500.00	500.00		
14	Street Lighting						250.00	267.80	99.00	366.80	-116.80	-116.80
16	Subscriptions						1,000.00	909.84		909.84	90.16	90.16
17	Allowances						200.00	200.00		200.00		
18	Community Grants						1,000.00	645.68	300.00	945.68	54.32	54.32
24	Caretaker Duties						500.00		500.00	500.00		
27	Website						700.00		700.00	700.00		
32	Accounting Software						400.00		400.00	400.00		
40	General Admin						1,550.00	754.00	480.00	1,234.00	316.00	316.00
45	Election											
59	Contracted maintenanc						4,000.00		4,000.00	4,000.00		
SUB TOTAL							14,205.00	5,926.32	7,279.00	13,205.32	999.68	999.68

## Capital Items &amp; New Pro

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
15	Highways											
46	Bus Shelters											
SUB TOTAL												

## Earmarked Reserves

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
34	Section 106/Open Spa											
54	S106-Indoor Communi							525.69		525.69	-525.69	-525.69
56	EAG Information Boarc							3,115.04		3,115.04	-3,115.04	-3,115.04
57	Pavilion & MUGA main											
60	Stocks Green Renovat							4,580.00		4,580.00	-4,580.00	-4,580.00
SUB TOTAL								8,220.73		8,220.73	-8,220.73	-8,220.73

## Grounds &amp; Open Spaces

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
4	Grounds Maintenance						6,200.00	2,465.00	2,000.00	4,465.00	1,735.00	1,735.00

## Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

5	Cemetery	2,000.00	1,051.16	500.00	1,551.16	448.84	448.84
13	Trees	2,000.00		2,000.00	2,000.00		
19	Extra Grounds Maintainer	2,000.00	254.16	1,800.00	2,054.16	-54.16	-54.16
21	Stocks Green						
22	Flood Mitigation						
25	Play Area	6,150.00	6,065.30		6,065.30	84.70	84.70
26	Orchards	450.00		450.00	450.00		
33	Planted containers	740.00		740.00	740.00		
42	Sign Boards						
43	Drainage works						
49	Open Spaces Project						
50	Bins						
51	Property						
53	Bus Shelters						
58	Biodiversity projects		80.00		80.00	-80.00	-80.00
SUB TOTAL		19,540.00	9,915.62	7,490.00	17,405.62	2,134.38	2,134.38

## Income

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
36	Precept	67,356.00	67,356.00		67,356.00							
37	Interest	1,500.00	1,778.07		1,778.07	278.07						278.07
38	Cemetery	1,000.00	1,990.00		1,990.00	990.00						990.00
39	Miscellaneous	50.00	1,305.00		1,305.00	1,255.00			1,305.00	1,305.00	-1,305.00	-50.00
41	VAT											
44	Donations											
48	Grants		20,395.00		20,395.00	20,395.00						20,395.00
SUB TOTAL		69,906.00	92,824.07		92,824.07	22,918.07			1,305.00	1,305.00	-1,305.00	21,613.07

## Sports Pavilion

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
9	Pavilion						2,200.00	27,645.00	1,000.00	28,645.00	-26,445.00	-26,445.00
10	MUGA	520.00				-520.00	5,560.00	3,611.41	900.00	4,511.41	1,048.59	528.59
47	Pavilion & MUGA (Sink						5,000.00				5,000.00	5,000.00
SUB TOTAL		520.00				-520.00	12,760.00	31,256.41	1,900.00	33,156.41	-20,396.41	-20,916.41

## Staffing

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
1	Salary (Inc Tax and NI)						16,540.00	12,194.26	4,000.00	16,194.26	345.74	345.74



## Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

2	Pension	2,300.00	1,506.30	600.00	2,106.30	193.70	193.70
3	Expenses						
SUB TOTAL		18,840.00	13,700.56	4,600.00	18,300.56	539.44	539.44

## Youth

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
8	Youth Work						11,550.00	5,960.00	5,000.00	10,960.00	590.00	590.00
SUB TOTAL							11,550.00	5,960.00	5,000.00	10,960.00	590.00	590.00

## Summary

NET TOTAL	70,426.00	92,824.07	92,824.07	22,398.07	76,895.00	74,979.64	27,574.00	102,553.64	-25,658.64	-3,260.57
V.A.T.			8,583.99					10,102.50		
GROSS TOTAL			101,408.06					112,656.14		