

Oakington & Westwick Parish Council

Payments & Income Schedule – October 2025

Invoices	Details	Net	VAT	Total
EE	Mobile phone 11.9.25-10.10.25	21.81	4.36	26.17
Clear Insurance	Insurance renewal (paid 9.9.25)	2494.00		2494.00
Replay Maintenance Ltd	3G drag brush visit 18/22	150.00	30.00	180.00
AS Sports Systems Ltd	3G pitch final invoice (2.5% retention)	1061.41	212.28	1273.69
PKF Littlejohn LLP	External audit fee 2024-25	420.00	84.00	504.00
BusinessWatch	New CCTV camera (6)	480.00	96.00	576.00
Brookfield Contracting	Grass cutting, September	475.00	95.00	570.00
D Reeves	Refund Stocks Green notice board materials	53.08		53.08
Unity Trust Bank	Service charge	7.50		7.50
Unity Trust Bank	Cheque deposit fee	0.30		0.30
Salaries	Salaries (net)	1297.46		1297.46
	Expenses	15.00		15.00
HMRC	PAYE/NI	280.76		280.76
NEST	Pensions	193.73		193.73
Charge Card				
Lloyds Bank	Monthly charge card fee	3.00		3.00
Boston Bulbs	Bulbs for verges	80.00	15.99	95.99
Totals		7033.05	537.63	7570.68
Income				
South Cambs DC	Precept 25/26B	33678.00		33678.00
Total				33678.00

Oakington & Westwick Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/09/2025		
	Cash in Hand 01/04/2025		110,953.37
	ADD Receipts 01/04/2025 - 30/09/2025		96,885.80
	SUBTRACT Payments 01/04/2025 - 30/09/2025		207,839.17
			65,525.55
	Cash in Hand 30/09/2025 (per Cash Book)		142,313.62
B	Cash in hand per Bank Statements		
	Petty Cash 30/09/2025	0.00	
	Unity Trust Current Account 30/09/2025	100,781.66	
	Santander Savings Account 30/09/2025	0.00	
	Cambridge&Counties 95 Day Notic 30/09/2025	41,531.96	
			142,313.62
	Less unrepresented payments		
			142,313.62
	Plus unrepresented receipts		
	Adjusted Bank Balance		142,313.62
	A = B Checks out OK		

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

Administration

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
6	Training						500.00		300.00	300.00	200.00	200.00
7	Insurance						3,000.00	2,494.00		2,494.00	506.00	506.00
11	Audit						605.00	235.00	420.00	655.00	-50.00	-50.00
12	Journal						500.00		500.00	500.00		
14	Street Lighting						250.00	156.41	200.00	356.41	-106.41	-106.41
16	Subscriptions						1,000.00	909.84	200.00	1,109.84	-109.84	-109.84
17	Allowances						200.00	200.00		200.00		
18	Community Grants						1,000.00	295.68	500.00	795.68	204.32	204.32
24	Caretaker Duties						500.00		500.00	500.00		
27	Website						700.00		700.00	700.00		
32	Accounting Software						400.00		400.00	400.00		
40	General Admin						1,550.00	457.69	960.00	1,417.69	132.31	132.31
45	Election											
59	Contracted maintenanc						4,000.00		2,000.00	2,000.00	2,000.00	2,000.00
SUB TOTAL							14,205.00	4,748.62	6,680.00	11,428.62	2,776.38	2,776.38

Capital Items & New Pro

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
15	Highways											
46	Bus Shelters											
SUB TOTAL												

Earmarked Reserves

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
34	Section 106/Open Spa											
54	S106-Indoor Communi							525.69		525.69	-525.69	-525.69
56	EAG Information Boarc							3,115.04		3,115.04	-3,115.04	-3,115.04
57	Pavilion & MUGA main											
60	Stocks Green Renovat							4,580.00		4,580.00	-4,580.00	-4,580.00
SUB TOTAL								8,220.73		8,220.73	-8,220.73	-8,220.73

Grounds & Open Spaces

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
4	Grounds Maintenance						6,200.00	1,775.00	3,000.00	4,775.00	1,425.00	1,425.00

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

5	Cemetery	2,000.00	791.16	1,000.00	1,791.16	208.84	208.84
13	Trees	2,000.00		2,000.00	2,000.00		
19	Extra Grounds Maintainer	2,000.00	157.08	1,800.00	1,957.08	42.92	42.92
21	Stocks Green						
22	Flood Mitigation						
25	Play Area	6,150.00		6,250.00	6,250.00	-100.00	-100.00
26	Orchards	450.00		450.00	450.00		
33	Planted containers	740.00		740.00	740.00		
42	Sign Boards						
43	Drainage works						
49	Open Spaces Project						
50	Bins						
51	Property						
53	Bus Shelters						
58	Biodiversity projects						
SUB TOTAL		19,540.00	2,723.24	15,240.00	17,963.24	1,576.76	1,576.76

Income		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
36	Precept	67,356.00	67,356.00		67,356.00							
37	Interest	1,500.00	1,778.07		1,778.07	278.07						278.07
38	Cemetery	1,000.00	1,790.00		1,790.00	790.00						790.00
39	Miscellaneous	50.00	1,280.00		1,280.00	1,230.00						1,230.00
41	VAT											
44	Donations											
48	Grants		20,395.00		20,395.00	20,395.00						20,395.00
SUB TOTAL		69,906.00	92,599.07		92,599.07	22,693.07						22,693.07

Sports Pavilion		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
9	Pavilion						2,200.00	26,973.00	1,000.00	27,973.00	-25,773.00	-25,773.00
10	MUGA	520.00				-520.00	5,560.00	1,800.00	3,010.00	4,810.00	750.00	230.00
47	Pavilion & MUGA (Sink						5,000.00				5,000.00	5,000.00
SUB TOTAL		520.00				-520.00	12,760.00	28,773.00	4,010.00	32,783.00	-20,023.00	-20,543.00

Staffing		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
1	Salary (Inc Tax and NI)						16,540.00	8,115.92	8,115.92	16,231.84	308.16	308.16

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

2	Pension	2,300.00	1,002.59	1,002.59	2,005.18	294.82	294.82
3	Expenses						
SUB TOTAL		18,840.00	9,118.51	9,118.51	18,237.02	602.98	602.98

Youth

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
8	Youth Work						11,550.00	3,888.00	7,500.00	11,388.00	162.00	162.00
SUB TOTAL							11,550.00	3,888.00	7,500.00	11,388.00	162.00	162.00

Summary

NET TOTAL	70,426.00	92,599.07	92,599.07	22,173.07	76,895.00	57,472.10	42,548.51	100,020.61	-23,125.61	-952.54
V.A.T.			4,286.73					8,053.45		
GROSS TOTAL			96,885.80					108,074.06		