

Northstowe/Longstanton Heritage Stakeholder Group (NLHSG)

Updated Terms of Reference

August 2024 (revised)

The NLHSG ('the Group') was established in June 2017 as required by the S106 Agreement for Northstowe Phase 2 to enable all parties with an interest in exploring, preserving and incorporating the heritage in and around the new settlement of Northstowe for the benefit of current and future residents.

The remit of the Group remains to focus on the production of a heritage strategy for Northstowe and to promote the heritage of Northstowe, Longstanton and the surrounding area.

1. Outcomes

The Group will:

- Seek opportunities to publicly display, present and promote the archaeology and heritage of the surrounding area both short term and long term
- Promote heritage and the historic environment as a place making benefit to new and existing residents of Northstowe and the surrounding villages
- Seek to engage with schools and community groups to maximise cooperation
- Support the Longstanton & District Heritage Society in their ambitions for storage and display space

Further outcomes can be agreed by the Group.

2. Membership and Administration

2.1. The NLHSG is jointly convened by, and includes representatives from:

- Cambridgeshire County Council
- Greater Cambridge Shared Planning Team
- Homes England
- Longstanton & District Heritage Society
- Longstanton Parish Council
- Northstowe Town Council
- South Cambridgeshire District Council
- Oakington Parish Council (TBC)

2.2. Representatives from other organisations, including other councils, may be invited to attend where the business of the Group is relevant to their interests.

2.3. The frequency of meetings will be decided by the Group, but will not normally be less than quarterly. Meetings may take place in person or by conference/video call as appropriate.

2.4. The Group is normally chaired by a representative of Cambridgeshire County Council.

2.5. Minutes of Group meetings will be produced and circulated to all group members. Minutes of meetings are public and may be made available by the Group representatives to their members.

2.6. The work of the Group will be publicised by the representative organisations through their regular communications with their members.

- 2.7. Membership of the Group or participation in its activities does not commit any of the organisations to make any financial contribution to projects or work undertaken by the Group or its members.

3. Remit of the Stakeholder Group

- 3.1. The purpose of the Group is to provide a forum to share information, support initiatives and develop joint projects on the heritage and historic environment of Northstowe and its environs.
- 3.2. The Group will input to detailed design in key areas to ensure protection and enhancement of heritage assets on site and in the local area.
- 3.3. The Group will seek future opportunities for the public presentation and display of the area's archaeology and heritage
- 3.4. The Group will aim to support delivery of the opportunities for heritage interpretation and engagement to be a defining feature of the development for new residents and existing communities, including within community spaces and public realm.
- 3.5. The Group will support joined up thinking and coherent approaches to the promotion of heritage opportunities across the local area and work together on sustainable heritage initiatives that support local priorities
- 3.6. Although the Group will be asked for clear direction and input to its activities, its position will remain advisory to Cambridgeshire County Council.

Quinton Carroll

Head of Service: Historic & Natural Environment

Cambridgeshire County Council

National Joint Council for local government services

Employers' Secretary
Naomi Cooke

Trade Union Secretaries

Mike Short, UNISON
Sharon Wilde, GMB

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**To: Chief Executives in England, Wales and N Ireland
(to be shared with Finance Director and HR Director)
Regional Employer Organisations
Members of the National Joint Council**

22 October 2024

Dear Chief Executive,

LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024

Employers are encouraged to implement this pay award as swiftly as possible.

Agreement has been reached on rates of pay applicable from **1 April 2024** (covering the period 1 April 2024 to 31 March 2025). The new pay rates, each increased by £1,290 per annum, are attached at **Annex 1**.

All locally determined pay points above the maximum of the pay spine but graded below deputy chief officer, should be increased by 2.50 per cent, in accordance with Green Book Part 2 Para 5.4¹.

The new rates for allowances, uprated by 2.50 per cent, are set out at **Annex 2**.

Joint work

It has been agreed that there will be joint discussions on how the NJC can capture gender, ethnicity and disability pay gap information that will be of most benefit to the sector.

Backpay for employees who have left employment since 1 April 2024

If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2024 to the employee's last day of employment.

When salary arrears are paid to ex-employees who were in the LGPS, the employer must inform its local LGPS fund. Employers will need to amend the CARE and final pay figures (if the ex-employee has pre-April 2014 LGPS membership) accordingly.

¹ The Green Book Part 2 Para 5.4 provides that posts paid above the maximum of the pay spine but graded below deputy chief officer are within scope of the NJC. The pay levels for such posts are determined locally, but once fixed are increased in line with agreements reached by the NJC.

Further detail is provided in [section 15 of the HR guide](#) and the [Backdated Pay Award FAQs](#), which are available on the [employer resources section](#) of www.lgpsregs.org.

Yours faithfully,

*Naomi
Cooke*

Naomi Cooke

M. R. Short

Mike Short

Sharon Wilde

Sharon Wilde

ANNEX 1

SCP	01-Apr-23		01-Apr-24	
	per annum	per hour	per annum	per hour
1	<i>Deleted wef 01 Apr 23</i>			
2	£22,366	£11.59	£23,656	£12.26
3	£22,737	£11.79	£24,027	£12.45
4	£23,114	£11.98	£24,404	£12.65
5	£23,500	£12.18	£24,790	£12.85
6	£23,893	£12.38	£25,183	£13.05
7	£24,294	£12.59	£25,584	£13.26
8	£24,702	£12.80	£25,992	£13.47
9	£25,119	£13.02	£26,409	£13.69
10	£25,545	£13.24	£26,835	£13.91
11	£25,979	£13.47	£27,269	£14.13
12	£26,421	£13.69	£27,711	£14.36
13	£26,873	£13.93	£28,163	£14.60
14	£27,334	£14.17	£28,624	£14.84
15	£27,803	£14.41	£29,093	£15.08
16	£28,282	£14.66	£29,572	£15.33
17	£28,770	£14.91	£30,060	£15.58
18	£29,269	£15.17	£30,559	£15.84
19	£29,777	£15.43	£31,067	£16.10
20	£30,296	£15.70	£31,586	£16.37
21	£30,825	£15.98	£32,115	£16.65
22	£31,364	£16.26	£32,654	£16.93
23	£32,076	£16.63	£33,366	£17.29
24	£33,024	£17.12	£34,314	£17.79
25	£33,945	£17.59	£35,235	£18.26
26	£34,834	£18.06	£36,124	£18.72
27	£35,745	£18.53	£37,035	£19.20
28	£36,648	£19.00	£37,938	£19.66
29	£37,336	£19.35	£38,626	£20.02
30	£38,223	£19.81	£39,513	£20.48
31	£39,186	£20.31	£40,476	£20.98
32	£40,221	£20.85	£41,511	£21.52
33	£41,418	£21.47	£42,708	£22.14
34	£42,403	£21.98	£43,693	£22.65
35	£43,421	£22.51	£44,711	£23.17
36	£44,428	£23.03	£45,718	£23.70
37	£45,441	£23.55	£46,731	£24.22
38	£46,464	£24.08	£47,754	£24.75
39	£47,420	£24.58	£48,710	£25.25
40	£48,474	£25.13	£49,764	£25.79
41	£49,498	£25.66	£50,788	£26.32
42	£50,512	£26.18	£51,802	£26.85
43	£51,515	£26.70	£52,805	£27.37

NB: hourly rate calculated by dividing annual salary by 52.143 weeks (which is 365 days divided by 7) and then divided by 37 hours (the standard working week)

Part 3 Paragraph 2.6(e) Sleeping-in Duty Payment:

1 April 2024
£41.78

**RATES OF PROTECTED ALLOWANCES AT 1 APRIL 2024
(FORMER APT&C AGREEMENT (PURPLE BOOK))**

Paragraph 28(3) Nursery Staffs in Educational Establishments - Special Educational Needs Allowance

1 April 2024
£1,491

Paragraph 28(14) Laboratory / Workshop Technicians

City and Guilds Science Laboratory Technician's Certificate Allowance:

1 April 2024
£243

City and Guilds Laboratory Technician's Advanced Certificate Allowance:

1 April 2024
£175

Paragraph 32 London Weighting and Fringe Area Allowances £ Per Annum

Inner Fringe Area:

1 April 2024
£1,013

Outer Fringe Area:

1 April 2024
£706

Paragraph 36 Standby Duty Allowance - Social Workers (1)(a)(i) Allowance - Per Session

1 April 2024
£33.63

FORMER MANUAL WORKER AGREEMENT (WHITE BOOK)

Section 1 Paragraph 3 London and Fringe Area Allowances £ Per Annum

Inner Fringe Area:

1 April 2024

£1,013

Outer Fringe Area:

1 April 2024

£706

Oakington & Westwick Parish Council

Payments & Income Schedule – November 2024

Invoices	Details	Net	VAT	Total
SSE Electric	Street lighting 1.9.24-30.9.24	20.76	1.04	21.80
EE	Mobile 11.10.24-10.11.24	20.50	4.10	24.60
Replay Maintenance Ltd	3G Drag brush visit 3	150.00	30.00	180.00
Connections Bus Project	2 bus & 5 van visits Sep-Oct 24	1722.00		1722.00
Unity Trust Bank	Service charge 18 Sep-31 Oct	2.85		2.85
Salaries	Salaries (net)	1212.13		1212.13
	Expenses	15.00		15.00
HMRC	PAYE/NI	160.04		160.04
NEST	Pensions	176.26		176.26
Charge Card				
Lloyds Bank	Monthly charge card fee	3.00		3.00
Steroplast Healthcare	Defibrillator pad	55.85	11.17	67.02
Payments Total				3584.70
Income				
FW Cook	Memorial inscription- Manwell	90.00		90.00
Income Total				90.00