

Oakington & Westwick Parish Council

Meeting Papers

Full Council Meeting, 11 September
2023

Oakington & Westwick Parish Council

Payments & Income Schedule – August 2023 (Paid 14 August 2023)

Invoices	Details	Net	VAT	Total
SSE Electric	Street lighting energy 2.6.23-3.7.23	18.01	1.59	19.60
W&P Blinds Ltd	50% deposit, Pavilion blinds (pro forma)	680.83	136.17	817.00
Connections Bus Project	June-July youth sessions	1877.00		1877.00
PKF Littlejohn LLP	External audit 22-23	420.00	84.00	504.00
O&W Sports Pavilion	Youth MUGA sessions June-July 23	96.00		96.00
W&P Blinds Ltd	Pavilion blinds, balance	680.83	136.17	817.00
Salaries	Salaries (net)	1174.04		1174.04
	Expenses	30.00		30.00
HMRC	PAYE/NI	152.73		152.73
NEST	Pensions	170.84		170.84
Charge Card				
Lloyds Bank	Monthly charge card fee	3.00		3.00
CPRE	Annual membership	36.00		36.00
Screwfix	Bolts, play area equipment	9.16	1.83	10.99
Total				5708.20
Income				
Residents	Double depth grave space	300.00		300.00
Total				300.00

Oakington & Westwick Parish Council

Payments & Income Schedule – September 2023

Invoices	Details	Net	VAT	Total
SSE Electric	Street lighting energy 4.7.23-1.8.23	17.18	1.55	18.73
Salaries	Salaries (net)	1004.82		1004.82
	Expenses	30.00		30.00
HMRC	PAYE/NI	35.67		35.67
NEST	Pensions	136.68		136.68
Charge Card				
Lloyds Bank	Monthly charge card fee	3.00		3.00
Amazon	Materials-notice boards, benches, A4	46.63	9.34	55.97
Total				1284.87
Income				
C&C Bank	95 day notice account – annual interest	771.75		771.75
Santander	Business Savings interest Sep 22 – Aug 23	1.09		1.09
Total				772.84

Oakington & Westwick Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/09/2023			
	Cash in Hand 01/04/2023			101,636.86
	ADD			
	Receipts 01/04/2023 - 01/09/2023			72,445.12
				174,081.98
	SUBTRACT			
	Payments 01/04/2023 - 01/09/2023			59,647.54
A	Cash in Hand 01/09/2023 (per Cash Book)			114,434.44
	Cash in hand per Bank Statements			
	Petty Cash	01/09/2023	0.00	
	Cambridge&Counties 95 Day Notic	01/09/2023	38,159.24	
	Santander Savings Account	01/09/2023	210.60	
	Unity Trust Current Account	01/09/2023	76,075.59	
				114,445.43
	Less unrepresented payments			10.99
				114,434.44
	Plus unrepresented receipts			
B	Adjusted Bank Balance			114,434.44
	A = B Checks out OK			