

## Oakington & Westwick Parish Council

### Payments & Income Schedule – July 2023

Invoices	Details	Net	VAT	Total
SSE Electric	Street lighting energy 3.5.23-1.6.23	17.51	1.57	19.08
Brookfield Contracting	Grass cutting, June 23 (awaiting invoice)			
Unity Trust Bank	CA quarterly fee	18.00		18.00
Vision ICT	New councillor email address	18.00	3.60	21.60
A Leadley	Refund weedkiller, Pavilion paved areas	18.99		18.99
Screen & Graphics Ltd	Print artwork- RAF & Saxon boards	60.94	12.19	73.13
Screen & Graphics Ltd	Print artwork – 4 EAG boards	121.88	24.38	146.26
Sign Industries Ltd	Brass plaques (Open Space & Jubilee Oak)	397.00	79.40	476.40
<b>Salaries</b>	Salaries (net)	1004.82		1004.82
	Expenses	30.00		30.00
HMRC	PAYE/NI	35.67		35.67
NEST	Pensions	136.68		136.68
<b>Charge Card</b>				
Lloyds Bank	Monthly charge card fee	3.00		3.00
<b>Total</b>		1862.49	121.14	<b>1983.63</b>
<b>Income</b>				
FW Cook	Grave space & interment fee			450.00
FCC Communities Fund	Open Spaces project – claim 4			11640.00
FCC Communities Fund	Open Spaces project – claim 5 (final)			16932.58
HMRC	VAT reclaim 1.6.23-30.6.23			4899.34
<b>Total</b>				<b>33921.92</b>

# Oakington & Westwick Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 30/06/2023</b>			
	Cash in Hand 01/04/2023			101,636.86
	<b>ADD</b> Receipts 01/04/2023 - 30/06/2023			66,474.03
				168,110.89
	<b>SUBTRACT</b> Payments 01/04/2023 - 30/06/2023			51,974.06
<b>A</b>	<b>Cash in Hand 30/06/2023</b> (per Cash Book)			<b>116,136.83</b>
	Cash in hand per Bank Statements			
	Petty Cash	30/06/2023	0.00	
	Cambridge&Counties 95 Day Notic	30/06/2023	37,387.49	
	Santander Savings Account	30/05/2023	210.60	
	Unity Trust Current Account	30/06/2023	78,653.71	
				<b>116,251.80</b>
	Less unrepresented payments			114.97
				116,136.83
	Plus unrepresented receipts			
<b>B</b>	<b>Adjusted Bank Balance</b>			<b>116,136.83</b>
	<b>A = B Checks out OK</b>			

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

Administration

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
6	Training						500.00	270.00	250.00	520.00	-20.00	-20.00
7	Insurance						2,200.00		2,200.00	2,200.00		
11	Audit						580.00	155.00	425.00	580.00		
12	Journal						500.00		500.00	500.00		
13	Contingency											
14	Street Lighting						400.00	52.99	299.97	352.96	47.04	47.04
16	Subscriptions						800.00	603.09	180.00	783.09	16.91	16.91
17	Allowances						200.00	200.00		200.00		
18	Community Grants						1,000.00		749.97	749.97	250.03	250.03
24	Caretaker Duties						400.00		400.00	400.00		
27	Website						500.00		482.00	482.00	18.00	18.00
32	Accounting Software						360.00		360.00	360.00		
40	General Admin/Conting						1,500.00	245.49	1,125.00	1,370.49	129.51	129.51
45	Election											
<b>SUB TOTAL</b>							<b>8,940.00</b>	<b>1,526.57</b>	<b>6,971.94</b>	<b>8,498.51</b>	<b>441.49</b>	<b>441.49</b>

Capital Items & New Pro

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
15	Highways						20,000.00		20,000.00	20,000.00		
46	Bus Shelters											
<b>SUB TOTAL</b>							<b>20,000.00</b>		<b>20,000.00</b>	<b>20,000.00</b>		

Earmarked Reserves

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
34	Section 106/Open Spa											
<b>SUB TOTAL</b>												

Grounds & Open Spaces

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
4	Grass Cutting						4,000.00	1,027.00	3,200.00	4,227.00	-227.00	-227.00
5	Cemetery						3,000.00	480.00	2,000.00	2,480.00	520.00	520.00
19	Extra Grounds Mainter						2,000.00	34.32	1,500.03	1,534.35	465.65	465.65
21	Stocks Green											
22	Flood Mitigation											

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All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

25	Play Area					2,120.00		2,120.00	2,120.00		
26	Orchards					200.00		150.03	150.03	49.97	49.97
33	Planted containers					700.00		700.00	700.00		
42	Sign Boards										
43	Drainage works										
49	Open Spaces Project	28,572.58		28,572.58	28,572.58	3,000.00	33,950.00		33,950.00	-30,950.00	-2,377.42
50	Bins					1,000.00		749.97	749.97	250.03	250.03
51	Property						8.00		8.00	-8.00	-8.00
53	Bus Shelters						354.26		354.26	-354.26	-354.26
<b>SUB TOTAL</b>		<b>28,572.58</b>		<b>28,572.58</b>	<b>28,572.58</b>	<b>16,020.00</b>	<b>35,853.58</b>	<b>10,420.03</b>	<b>46,273.61</b>	<b>-30,253.61</b>	<b>-1,681.03</b>

Income

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
36	Precept	68,490.00	34,245.00	34,245.00	68,490.00							
37	Interest	600.00		450.00	450.00	-150.00						-150.00
38	Cemetery	1,500.00	650.00	1,125.00	1,775.00	275.00						275.00
39	Miscellaneous	50.00				-50.00						-50.00
41	VAT											
44	Donations											
48	Grants											
<b>SUB TOTAL</b>		<b>70,640.00</b>	<b>34,895.00</b>	<b>35,820.00</b>	<b>70,715.00</b>	<b>75.00</b>						<b>75.00</b>

Sports Pavilion

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
9	Pavilion						1,200.00	780.00	420.00	1,200.00		
10	MUGA						800.00		800.00	800.00		
47	Pavilion & MUGA (Sink						5,000.00		5,000.00	5,000.00		
<b>SUB TOTAL</b>							<b>7,000.00</b>	<b>780.00</b>	<b>6,220.00</b>	<b>7,000.00</b>		

Staffing

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
1	Salary (Inc Tax and NI)						14,040.00	3,407.75	10,530.00	13,937.75	102.25	102.25
2	Pension						2,000.00	444.20	1,500.03	1,944.23	55.77	55.77
3	Expenses						100.00		100.00	100.00		
<b>SUB TOTAL</b>							<b>16,140.00</b>	<b>3,851.95</b>	<b>12,130.03</b>	<b>15,981.98</b>	<b>158.02</b>	<b>158.02</b>

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

**Youth**

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
8	Youth Work						11,000.00	2,518.00	8,250.03	10,768.03	231.97	231.97
<b>SUB TOTAL</b>							<b>11,000.00</b>	<b>2,518.00</b>	<b>8,250.03</b>	<b>10,768.03</b>	<b>231.97</b>	<b>231.97</b>

**Summary**

<b>NET TOTAL</b>	<b>70,640.00</b>	<b>63,467.58</b>	<b>35,820.00</b>	<b>99,287.58</b>	<b>28,647.58</b>	<b>79,100.00</b>	<b>44,530.10</b>	<b>63,992.03</b>	<b>108,522.13</b>	<b>-29,422.13</b>	<b>-774.55</b>
V.A.T.				3,006.45					7,443.96		
<b>GROSS TOTAL</b>				<b>102,294.03</b>					<b>115,966.09</b>		