

Oakington & Westwick Parish Council

Payments & Income Schedule – March 2022

Invoices	Details	Net	VAT	Total
SSE Electric	Street lighting energy 5.1.22 – 1.2.22	16.85	1.53	18.38
Prior Associates	Fee for amended FRA, Open Spaces project	110.00	22.00	132.00
Vision ICT	Website SSL certificate renewal	50.00	10.00	60.00
O&W Sports Pavilion Comm.	PC caretaker duties April – March 22	150.00		150.00
J Kilborn & Son Ltd	Repair PIR and install cages over lights/sensor	518.85	103.77	622.22
CAPALC	Clerk's e-learning courses	42.00		42.00
Salaries	Salaries (net)-incl back-dated to 1 April 21	1076.69		1076.69
	Expenses	30.00		30.00
HMRC	PAYE/NI	138.18		138.18
NEST	Pensions	157.14		157.14
Charge Card				
Lloyds Bank	Monthly charge card fee	3.00		3.00
Zoom Pro	Online meetings (monthly charge)	11.99	2.40	14.39
Ward Signs	Brass plaque Queens Green Canopy	100.00	20.00	120.00
Total		2404.70	159.70	2564.40

Income				
Ivett & Reed	Memorial fee			140.00
Feel Good Fitness	Rec exercise classes			15.00
Total				155.00

Oakington & Westwick Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 01/03/2022			
A	Cash in Hand 01/04/2021		89,176.44
	ADD Receipts 01/04/2021 - 01/03/2022		70,011.73
			159,188.17
	SUBTRACT Payments 01/04/2021 - 01/03/2022		54,046.42
	Cash in Hand 01/03/2022 (per Cash Book)		105,141.75
B	Cash in hand per Bank Statements		
	Petty Cash 01/12/2021	0.00	
	Cambridge&Counties 95 Day Notic 01/12/2021	51,868.80	
	Santander Savings Account 01/12/2021	210.52	
	Unity Trust Current Account 01/12/2021	53,062.43	
			105,141.75
	Less unrepresented payments		
			105,141.75
	Plus unrepresented receipts		
	Adjusted Bank Balance		105,141.75
A = B Checks out OK			

Oakington & Westwick Parish Council

3 March 2022 (2021-2022)

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/04/2021 and 31/03/2022)

Administration

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
6	Training						200.00	75.00		75.00	125.00	125.00
7	Insurance						2,700.00	2,674.17		2,674.17	25.83	25.83
11	Audit						450.00	425.00		425.00	25.00	25.00
12	Journal						500.00				500.00	500.00
13	Contingency						500.00				500.00	500.00
14	Street Lighting		178.08		178.08	178.08	800.00	276.60	20.00	296.60	503.40	681.48
16	Subscriptions						650.00	675.42		675.42	-25.42	-25.42
17	Allowances						200.00	200.00		200.00		
18	Community Grants						1,000.00	146.16		146.16	853.84	853.84
24	Caretaker Duties						200.00		16.67	16.67	183.33	183.33
27	Website						500.00	420.00		420.00	80.00	80.00
32	Accounting Software						300.00	288.00		288.00	12.00	12.00
40	General Admin						1,350.00	965.48	110.00	1,075.48	274.52	274.52
45	Election											
SUB TOTAL			178.08		178.08	178.08	9,350.00	6,145.83	146.67	6,292.50	3,057.50	3,235.58

Capital Items & New Pro

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
15	Highways						3,000.00	1,500.00		1,500.00	1,500.00	1,500.00
35	Bus Shelters											
SUB TOTAL							3,000.00	1,500.00		1,500.00	1,500.00	1,500.00

Earmarked Reserves

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
34	Section 106						10,000.00	1,978.53		1,978.53	8,021.47	8,021.47
SUB TOTAL							10,000.00	1,978.53		1,978.53	8,021.47	8,021.47

Grounds & Open Spaces

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
4	Grass Cutting						4,000.00	3,999.00		3,999.00	1.00	1.00
5	Cemetery						13,000.00	13,110.00		13,110.00	-110.00	-110.00
19	Extra Grounds Maint						2,500.00				2,500.00	2,500.00
21	Stocks Green						2,300.00		450.00	450.00	1,850.00	1,850.00
22	Flood Mitigation											

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All Cost Centres and Codes (Between 01/04/2021 and 31/03/2022)

25	Play Area	2,605.00	121.17	1,900.00	2,021.17	583.83	583.83
26	Orchards	200.00	554.13		554.13	-354.13	-354.13
33	Planted containers	600.00	585.83		585.83	14.17	14.17
42	Sign Boards	1,000.00				1,000.00	1,000.00
43	Drainage works	10,000.00	1,030.00		1,030.00	8,970.00	8,970.00
SUB TOTAL		36,205.00	19,400.13	2,350.00	21,750.13	14,454.87	14,454.87

Income

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	
36	Precept	61,225.00	61,225.00		61,225.00							
37	Interest	500.00	662.98		662.98	162.98						162.98
38	Cemetery	2,000.00	2,750.00		2,750.00	750.00						750.00
39	Miscellaneous	200.00	265.00	15.00	280.00	80.00						80.00
41	VAT											
44	Donations		750.00		750.00	750.00		195.00		195.00	-195.00	555.00
SUB TOTAL		63,925.00	65,652.98	15.00	65,667.98	1,742.98		195.00		195.00	-195.00	1,547.98

Sports Pavilion

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	
9	Pavilion						1,700.00	1,230.50		1,230.50	469.50	469.50
10	MUGA						700.00	1,190.00		1,190.00	-490.00	-490.00
SUB TOTAL							2,400.00	2,420.50		2,420.50	-20.50	-20.50

Staffing

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	
1	Salary (Inc Tax and NI)						13,500.00	12,025.04	1,125.00	13,150.04	349.96	349.96
2	Pension						1,840.00	1,568.71	153.33	1,722.04	117.96	117.96
3	Expenses						100.00		8.33	8.33	91.67	91.67
SUB TOTAL							15,440.00	13,593.75	1,286.66	14,880.41	559.59	559.59

Youth

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	
8	Youth Work						10,000.00	4,014.00	2,286.00	6,300.00	3,700.00	3,700.00
SUB TOTAL							10,000.00	4,014.00	2,286.00	6,300.00	3,700.00	3,700.00

Oakington & Westwick Parish Council

3 March 2022 (2021-2022)

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/04/2021 and 31/03/2022)

Summary

NET TOTAL	63,925.00	65,831.06	15.00	65,846.06	1,921.06	86,395.00	49,247.74	6,069.33	55,317.07	31,077.93	32,998.99
V.A.T.				4,180.67					4,798.68		
GROSS TOTAL				70,026.73					60,115.75		