

**Minutes of the Meeting of Oakington & Westwick Parish Council held at
Oakington Sports Pavilion, Queens Way Oakington
Monday 8 June 2026 at 7.30pm**

Agenda No:		Action
	<p>Present: Cllrs J Grove, J Bailey, R Pinter, D O'Donovan, M Wheeler. Clerk: L Lawrence. In attendance: Cnty Cllr L Navarro, Dist Cllr N Warren-Green, Dist Cllr S Hansraj. One member of the public. In the absence of the Chair & Vice Chair, Cllr O'Donovan chaired the meeting. Absent: Cllr L Wellard.</p>	
26/65	<p>APOLOGIES FOR ABSENCE</p> <p>Cllr T Westcott (work), Cllr T Starling (illness), Cllr S Moore (illness). Apologies approved.</p>	
26/66	<p>DECLARATIONS OF INTEREST</p> <p>None declared.</p>	
26/67	<p>PUBLIC OPEN SESSION</p> <p>Mr Cave sought an update on the Cambridge Road speed bumps concerns he had previously raised. He understood that more speed bumps are planned for between Oakington and Westwick. He felt the majority of residents would not support them if they are similar to the Cambridge Road speed bumps. Cllr O'Donovan responded that a working group had been set up with Girton regarding the Cambridge Road speed bumps and the Girton PC Clerk is very actively chasing Highways for the post installation road safety report and a follow up meeting. Cnty Cllr Navarro committed to follow this up too. Noted the Parish Council had also committed to review the speed bumps 12 months post installation.</p> <p>Regarding the speed bumps planned for Station Road, these are part of the Greater Cambridge St Ives Greenway, Oakington to Cottenham spur which includes an off-road cycleway, bridleway between the two villages. There was a public consultation on this in 2023.</p>	
26/68	<p>TO APPROVE MINUTES OF THE ANNUAL MEETING HELD 11 MAY 2026</p> <p>RESOLVED that the minutes of the Annual meeting held on 11 May 2026 be approved as a correct record and signed by the Chair.</p>	
26/69	<p>TO RECEIVE REPORTS</p> <p>Written report circulated before the meeting and uploaded to website.</p>	
69.1	<p><u>County Councillor's report</u> Cllr Navarro updated on the following: In response to increasingly raised concerns locally regarding the cumulative impact of large-scale logistics development along the A14 corridor, he presented a motion at full council calling for a strategic, area-wide freight study, to be commissioned by the Cambridgeshire & Peterborough Combined Authority. This was approved. He was asked if Planning would take this into account when considering an application for Cambridge 25. He was unable to comment on this as it is a matter for Greater Cambridge Planning. Dist Cllr Warren-Green responded that the logistics applications will follow the same</p>	

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<p>69.2</p> <p>69.3</p> <p>69.4</p>	<p>process all planning applications go through. None had been received yet, but it is important that there a strong local voice. She urged the Parish Council and residents to keep feeding back concerns and information. Our MP is aware of the freight study motion and had been talking to developers about taking into account local impacts. An added complication is the Cambridge Development Corporation which has been approved by the government. Clarification is being sought by SCDC Leader on its remit and responsibilities.</p> <p>Cllr Wheeler asked Cllr Navarro if he had managed to pursue the issue of dredging silt under Cambridge Road bridge. He responded that he needs to follow up with relevant officers. Cllr Warren-Green suggested he also liaises with SCDC Drainage team manager to establish responsibility. Cllr Bailey had spoken to Environment Agency workers who were clearing the brook last year who said the bridge silt clearance was not on their list, but it could be added.</p> <p><u>District Councillors reports</u> Cllr Warren-Green updated on the following: Local Governance Review – outcome will be known in July. She had been appointed lead cabinet member for Resources. Northstowe Church Network had been successful in their bid for the first parcel of faith land. There will be other parcels of faith land coming forward later on. Cllr Hansraj briefly introduced herself as our other newly elected district councillor.</p> <p><u>Parish Councillors reports</u> Cllr Bailey attended the Northstowe quarterly meeting on 4 June. Homes England had actioned all the outstanding maintenance items on the list sent to them. They had also taken down the remaining Leylandii debris at the Tomato Farm site and are planning to replace the fence with similar to existing which won't require planning permission. Currently they are not planning to plant new hedgerow along the fence line. He urged them to reconsider for biodiversity reasons. Cllr O'Donovan had contacted Northstowe Town Council to ask about requests for access to the Manor Farm Close field (or planning applications) and they confirmed that they had not received any.</p> <p><u>Clerk's report</u> Written report circulated which included height barrier issue, planted containers, beech hedging and play area maintenance work. <i>Cllrs Warren-Green, Hansraj and Navarro left the meeting at 8.20pm.</i></p>	
<p>26/70</p> <p>70.1</p> <p>70.2</p> <p>70.3</p>	<p>PLANNING MATTERS</p> <p><u>Applications requiring a decision</u> <u>26/01754/HFUL – 56 High Street</u> Erection of outbuilding in rear garden. RESOLVED – no formal comment to be submitted.</p> <p><u>Applications to note only</u> None.</p> <p><u>Applications decisions received</u> <u>26/01473/HFUL – 24 Orchard Way</u> Single storey side/front extension – approved. <u>26/01485/HFUL – 8 Coles Lane</u> Single storey rear extension – approved.</p>	
<p>26/71</p> <p>71.1</p>	<p>COMMUNITY MATTERS</p> <p><u>To consider request from Oakington WI to allow them to decorate the village sign with knitted poppies for Remembrance Day</u> RESOLVED to approve the request.</p>	

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71.2	<u>To consider applying for free defibrillator from British Heart Foundation and if unsuccessful to consider funding a defibrillator</u> RESOLVED to submit an application to British Heart Foundation, but if unsuccessful to set a maximum budget of £2,000 to purchase a defibrillator (including cabinet and installation costs). Noted BHF funding round opens in July. Cllr Wheeler and Clerk to work on application.																																																	
26/72	PAVILION MATTERS																																																	
72.1	<u>To consider quote to replace boiler pump</u> RESOLVED to approve CPS Building Services Ltd quote of £1,068 + VAT . Clerk to check if this will include replacing AAV system caps as recommended by the engineer.																																																	
26/73	HIGHWAYS MATTERS																																																	
73.1	<u>To consider purchasing more bulbs for verge planting this autumn</u> RESOLVED to approve a budget of £100 + VAT to purchase more bulbs.																																																	
26/74	FINANCE MATTERS																																																	
74.1	<u>To approve payment of outstanding accounts due</u> <table border="0"> <tr> <td>SSE Electric</td> <td>Street lighting 1.4.26-30.4.26</td> <td>24.15</td> </tr> <tr> <td>EE Mobile</td> <td>Mobile phone</td> <td>13.60</td> </tr> <tr> <td>Replay Maintenance Ltd</td> <td>3G drag brush visit 5/15</td> <td>180.00</td> </tr> <tr> <td>ICO</td> <td>ICO Registration 2026-27</td> <td>47.00</td> </tr> <tr> <td>CPS Building Services</td> <td>Call out 17 Dec, boiler pump fault</td> <td>90.00</td> </tr> <tr> <td>CPM Playgrounds Ltd</td> <td>Play area wetpour repair</td> <td>2862.00</td> </tr> <tr> <td>LGS Services</td> <td>Internal Audit 2025-26</td> <td>300.00</td> </tr> <tr> <td>Brookfield Contracting</td> <td>Grass cutting May 2026</td> <td>756.00</td> </tr> <tr> <td>Salaries</td> <td>Salaries</td> <td>1179.90</td> </tr> <tr> <td>Expenses</td> <td>Expenses</td> <td>15.00</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NI</td> <td>179.55</td> </tr> <tr> <td>NEST</td> <td>Pension</td> <td>167.91</td> </tr> <tr> <td>Multipay Charge Card</td> <td></td> <td></td> </tr> <tr> <td>Malwarebytes</td> <td>Malwarebytes Standard</td> <td>29.99</td> </tr> <tr> <td>Lloyds Bank</td> <td>Monthly charge card fee</td> <td>3.00</td> </tr> <tr> <td>Total</td> <td></td> <td>5848.10</td> </tr> </table>	SSE Electric	Street lighting 1.4.26-30.4.26	24.15	EE Mobile	Mobile phone	13.60	Replay Maintenance Ltd	3G drag brush visit 5/15	180.00	ICO	ICO Registration 2026-27	47.00	CPS Building Services	Call out 17 Dec, boiler pump fault	90.00	CPM Playgrounds Ltd	Play area wetpour repair	2862.00	LGS Services	Internal Audit 2025-26	300.00	Brookfield Contracting	Grass cutting May 2026	756.00	Salaries	Salaries	1179.90	Expenses	Expenses	15.00	HMRC	PAYE/NI	179.55	NEST	Pension	167.91	Multipay Charge Card			Malwarebytes	Malwarebytes Standard	29.99	Lloyds Bank	Monthly charge card fee	3.00	Total		5848.10	
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74.2	<u>RESOLVED to approve all payments</u> <u>To report on income received</u> Resident Single depth grave space 250.00																																																	
74.3	<u>To report on Internal Audit 2025-26</u> Report circulated. No areas of concern. Transposed assets register figure to be corrected.																																																	
74.4	<u>To consider purchasing a conference speaker and microphone for meetings use</u> RESOLVED to set a budget of £100 + VAT to purchase items. Cllr Pinter will research options. If cost is likely to exceed £100 this will be brought back to the next meeting.																																																	
26/75	ITEMS FOR FUTURE AGENDAS Attenuation flower beds, Mill Road - Cllr Grove Rec project ongoing maintenance – Cllr Bailey, Clerk																																																	
26/76	DATE OF NEXT MEETING Parish Council - Monday 13 July 2026, 7.30pm. Planning meeting – Monday 22 June 2026, 7.30pm – if required.																																																	
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