

**Minutes of the Meeting of Oakington & Westwick Parish Council held at
Oakington Sports Pavilion, Queens Way Oakington
Monday 9 March 2026 at 7.30pm**

Agenda No:		Action
	Present: Cllrs T Starling (Chair), J Grove, J Bailey, R Pinter, D O'Donovan, M Wheeler Clerk: L Lawrence. In attendance: Cnty Cllr L Navarro, Dist Cllr N Warren-Green, Dist Cllr T Bygott. Seven members of the public. Absent: Cllr L Wellard.	
26/26	APOLOGIES FOR ABSENCE Cllr S Moore (personal), Cllr T Westcott (personal). Apologies approved.	
26/27	DECLARATIONS OF INTEREST None declared.	
26/28	PUBLIC OPEN SESSION A resident raised concerns regarding the recently installed speed cushions, stating that they disadvantage smaller vehicles and do not deter larger vehicles from speeding. A resident asked whether the Parish Council would support a challenge to the approval of the Manor Farm Close planning application through a Judicial Review. The resident outlined concerns that material planning considerations had not been fully addressed by the Local Planning Authority. Members noted that a Judicial Review relates to the legality and process of a planning decision rather than the planning merits. The Clerk advised that any claim must be filed within six weeks of the decision date.	
26/29	TO APPROVE MINUTES OF THE MEETING HELD 9 FEBRUARY 2026 Approval proposed by Cllr Pinter. Seconded by Cllr Bailey. RESOLVED unanimously. Minutes were signed by the Chair.	
26/30	TO APPROVE MINUTES OF THE PLANNING MEETING HELD 23 FEBRUARY 2026 Approval proposed by Cllr Bailey. Seconded by Cllr O'Donovan. RESOLVED unanimously. Minutes were signed by the Chair.	
26/31	TO RECEIVE REPORTS	
31.1	<u>County Councillor's report</u> Cllr Navarro had nothing to add to his written report. It was noted that full resurfacing of Water Lane between Cambridge Road and Holme Close is scheduled for 2026–27, funded through the Highways Capital Maintenance budget.	
31.2	<u>District Councillors reports</u> Cllr Bygott had nothing to add to his written report. He stated that he has attended several meetings of the joint parishes group regarding proposed A14 logistics sites. He is a member of Railfuture and commented that logistics sites should not be built near roads that don't have rail nearby.	

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31.3	<p>Cllr Warren-Green had nothing to add to her report. She encouraged residents to respond to the various current consultations.</p> <p><u>Parish Councillors reports</u></p> <p>Cllr Pinter reported the next journal deadline is 17 March.</p> <p>Cllr Bailey had reported to National Highways a 15-metre section of fencing that had been laid flat near the Dry Drayton Road roundabout, noting that it would be possible to drive directly onto the southbound M11 through the gap. There had been no response.</p> <p>Cllr Grove had attended the OWN February meeting. She had also attended the Cambridge 25 webinar on 3 March. The developers indicated that flood attenuation would be via tanks under warehouses. There would be funding available for 'infrastructure' but as Dry Drayton Road is not part of their site, Highways would be responsible for any implementation of a cycleway/footway along it. Cllr Wheeler had also attended the webinar and expressed her disappointment in the lack of intention regarding the cycleway/footway.</p> <p>Cllr Grove and Clerk had attended the Covid-19 commemoration tree planting on 8 March.</p>	
31.4	<p><u>Clerk's report</u></p> <p>Written report circulated prior to the meeting. There was no questions or comments.</p>	
26/32	<p>HIGHWAYS MATTERS</p> <p>32.1 <u>To report on meeting with Highways and Girton Parish Council regarding 30mph speed cushions</u></p> <p>Cllr O'Donovan, Cllr Moore and the Clerk had attended, as well as Oakington resident Mr Cave. Cllr O'Donovan reported that the discussion covered the background and process, as well as speed cushions dimensions. Highways project officers had advised that the Stage 3 (post installation) Road Safety Audit had been undertaken and that would be reviewed. Stage 3 also includes post-delivery monitoring. Highways made it clear that they are open to feedback and the project is not closed.</p> <p>Girton PC had tabled the following motion for their 11 March meeting: <u>'Working Group with Oakington and Westwick on Speed Cushions</u> Council to consider and approve the potential to establish a joint working group with Oakington and Westwick Parish Council so that resident concerns about speed cushions can be brought together into a single shared evidence base and engagement plan, producing named membership, a short Terms of Reference, a shared log of photos and measurements, and a coordinated representation to Cambridgeshire County Council'</p> <p>Proposed by Cllr Pinter that the PC should support the proposal to establish a joint working group, subject to approval by Girton PC. Seconded by Cllr Bailey. RESOLVED unanimously.</p> <p>RESOLVED that Cllr O'Donovan and Cllr Moore be appointed as the Parish Council's representatives on the working group, with Cllr Bailey acting as reserve if required.</p> <p>32.2 <u>To note Gun's Lane bridleway proposed surface improvements</u></p> <p>It was noted that the County Council proposes to improve the surface by adding hard material to address muddy sections, with the aim of achieving a firm natural surface.</p>	
26/33	<p>PLANNING MATTERS</p> <p>33.1 <u>Applications requiring a decision</u></p> <p>None received.</p> <p>33.2 <u>Applications to note only</u></p> <p>None.</p>	

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33.3	<u>Applications decisions received</u> None.													
33.4	<u>To agree response to Cambridge 25 consultation</u> Draft objection response had been circulated. Proposed by Cllr Grove that this should be submitted as amended with the addition of an extra paragraph on drainage and increased flood risk. Seconded by Cllr Pinter. RESOLVED unanimously.													
33.5	<u>To consider liaising with other local parish councils regarding Cambridge 25</u> Cllr Pinter highlighted the other major planned logistics sites that have been put forward for the A14 corridor and provided information on their scale as well as the likely resulting huge increase of HGVs on our roads Cllr Pinter also highlighted relevant flaws in the Greater Cambridge Local Plan He suggested liaising parishes regarding the primary reason for objecting to Cambridge 25. Chair asked him to circulate his reports after the meeting. Cllr Bygott reported that there is already a joint local parishes group working together on the proposed sites. One of the purposes of the group is to share ideas. Cllrs Moore and Grove had attended the meetings. Cllr Bygott is in the process of asking his Railfuture contact if they would like to join the group.													
33.6	<u>To agree response to Greater Cambridge Development Corporation consultation</u> Draft response had been circulated. Conclusion: 'Oakington & Westwick Parish Council urges the Government to adopt a model that strengthens partnerships with existing councils rather than replacing them. Local accountability must be preserved to ensure that growth does not come at the expense of our community's heritage and environment. Proposed by Cllr Pinter that the response should be submitted without amendment. Seconded by Cllr Bailey. RESOLVED unanimously.													
26/34	PAVILION MATTERS													
34.1	<u>To receive report from Cllr Westcott on meeting with Pavilion Committee chair and treasurer and to consider next steps</u> Report circulated. Clerk read out the recommendations. Proposed by Cllr Grove that a working group should be established to progress a plan for future administration of the Pavilion, consisting of Cllr Wheeler, Westcott and the Clerk. Seconded by Cllr O'Donovan. RESOLVED unanimously.													
34.2	<u>To review Pavilion Fire Risk Assessment</u> Clerk reported that the FRA is reviewed once a year and there had been no changes to the building since it was last review in March 2025.													
26/35	RECREATION GROUND/OPEN SPACES MATTERS													
35.1	<u>To consider play area remedial work quotes</u> Chair stated he thought it would be possible to fill the gap between the wetpour surround and the grass with sand, but he would need to check. Three quotes has been received. Proposed by Cllr Pinter that CPM Playgrounds quote of <u>£1,360</u> should be accepted, subject to confirmation that the wetpour edging should be included following the Chair's assessment. Seconded by Cllr Bailey. RESOLVED unanimously.													
26/36	FINANCE MATTERS													
36.1	<u>To approve payment of outstanding accounts due</u> <table border="0"> <tr> <td>SSE Electric</td> <td>Street lighting 1.1.26-31.1.26</td> <td>36.84</td> </tr> <tr> <td>Hedges Direct Ltd</td> <td>Beech hedging, Viburnum</td> <td>181.67</td> </tr> <tr> <td>Replay Maintenance Ltd</td> <td>3G drag brush visit 22/22</td> <td>180.00</td> </tr> <tr> <td>Replay Maintenance Ltd</td> <td>3G drag brush visit 1/15</td> <td>180.00</td> </tr> </table>	SSE Electric	Street lighting 1.1.26-31.1.26	36.84	Hedges Direct Ltd	Beech hedging, Viburnum	181.67	Replay Maintenance Ltd	3G drag brush visit 22/22	180.00	Replay Maintenance Ltd	3G drag brush visit 1/15	180.00	
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	Connections Bus Project	Youth work sessions Jan-Feb 26	1776.00	
	CAPALC	New councillor training	70.00	
	CAPALC	New councillor training	75.00	
	Unity Trust Bank	Service charge	7.50	
	Salaries	Salaries	1162.90	
	Expenses	Expenses	15.00	
	HMRC	PAYE/NI	196.55	
	NEST	Pension	167.91	
	Multipay Charge Card			
	Zoom Communications	Zoom Pro	155.88	
	Lloyds Bank	Monthly charge card fee	3.00	
	Total		4208.25	
	<u>Approval</u> proposed by Cllr Pinter. Seconded by Cllr O'Donovan. RESOLVED unanimously.			
36.2	<u>To report on any income received</u>			
	HMRC	VAT reclaim 1.10.25 – 28.2.26	3163.87	
26/37	DATE OF NEXT MEETING			
	Parish Council - Monday 13 April 2026, 7.30pm Planning meeting – Monday 30 March (immediately after Annual Parish Meeting) – if required			
	The meeting was declared closed at 8.45pm.			

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