

**Minutes of the Meeting of Oakington & Westwick Parish Council held at  
Oakington Sports Pavilion, Queens Way, Oakington  
Monday 10 March 2025 at 7.30pm**

<b>Agenda No:</b>		<b>Action</b>
	Present: Cllrs D Reeves (Chair), J Bailey, J Grove, T Starling, R Pinter. Clerk: Mrs L Lawrence In attendance: Dist Cllr T Bygott (part meeting) Absent: Cllr S Moore. One member of the public.	
25/25	<b>APOLOGIES FOR ABSENCE</b>  Cllr J Camilleri (work course). Cnty Cllr F Thompson. District Cllr Warren-Green.	
25/26	<b>DECLARATIONS OF INTEREST</b>  None declared.	
25/27	<b>PUBLIC OPEN SESSION</b>  No comments or questions from the member of the public.	
25/28	<b>TO APPROVE MINUTES OF THE MEETING HELD 10 FEBRUARY 2025</b>  Approval proposed by Cllr Pinter. Seconded by Cllr Grove. RESOLVED unanimously. Minutes were signed by the Chair.	
25/29	<b>TO APPROVE MINUTES OF THE PLANNING MEETING HELD 24 FEBRUARY 2025</b>  Approval proposed by Cllr Starling. Seconded by Cllr Grove RESOLVED unanimously. Minutes were signed by the Chair.	
25/30	<b>DISTRICT COUNCILLOR TUMI HAWKINS – LEAD CABINET MEMBER FOR PLANNING</b>  On invitation from the Chair, Cllr Hawkins provided an update on the five-year housing land supply. Up until December 2024 Greater Cambridge Shared Planning (GCSP) had 6.5 years housing land supply (11,190 homes) However, the government announced an overhaul of the planning system to accelerate housebuilding and deliver 1.5 million homes over the current parliament. New targets came into effect immediately and the joint housing target for Cambridge City and South Cambridgeshire was increased to 12,100 homes. This means that the supply has fallen to just under 5 years. So when making decisions on applications the balance is “tilted” to favour giving planning permission where the development is of high quality and in sustainable locations Planning permission has already been granted for 36,000 new homes in Greater Cambridge. The Chair stated there is a pressing need for additional fresh water supply. Anglian Water had stated that the demand for water will outstrip supply by 2030. Construction of the Fens reservoir will not be online until 2036 and construction of the planned pipeline from Graham Water has not started yet either. Cllr Hawkins stated that the government had set up a water scarcity group which is looking at ways to address to deficit in supply. Stephen Kelly (Director	

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	<p>of Planning) attends their meetings. GCSP, as the Lead Planning Authority cannot refuse to deliver new homes until the additional water supply is available.</p> <p>Cllr Bailey read out an extract from a Financial Times article which stated that UK construction fell in February 2025 at the fastest rate since May 2020, with residential building decreasing for the fifth month in a row. Therefore the problem is building, not planning and it seems clear the government targets cannot be met. Cllr Hawkins responded that GCSP has no control over the build rate.</p> <p>Cllr Grove asked if it would be more productive to complete Northstowe first before granting planning for homes elsewhere. Also there is still no town centre, facilities or places to work there. Cllr Hawkins stated that they can't stop granting planning permission for other development. Section 106 funding was inadequate to cover the cost of Northstowe community buildings and South Cambs had to contribute £6.5 million.</p> <p>Cllr Bailey stated there had been no mention of foul water systems coping. Cllr Hawkins responded that Anglian Water is required by law to provide the capacity.</p> <p>She also confirmed that SCDC is aiming for 20% sustainability on new development.</p> <p>The Chair thanked Cllr Hawkins for attending.</p> <p><i>Cllr Hawkins and one member of the public left the meeting at 8.05pm</i></p>	
25/31	<p><b>MATTERS ARISING FROM THE PREVIOUS MEETING, NOT OTHERWISE ON THE AGENDA (INFORMATION ONLY)</b></p> <p><u>25/21.1</u> - zip line trolley inspection completed and cable guides replaced.</p>	
25/32	<p><b>TO RECEIVE REPORTS</b></p> <p>(Written reports circulated prior to the meeting and posted on website.)</p> <p>32.1 <u>County Councillor's report</u> Noted. Cllr Thompson has sent her apologies.</p> <p>32.2 <u>District Councillors' reports</u> Cllr Warren-Green has sent her apologies. Cllr Bygott responded to a question on the mandatory requirement to collect food waste on a weekly basis.</p> <p>32.3 <u>Parish Councillors' reports</u> Cllr Pinter reported that the next journal deadline is 18 March. Cllr Bailey had reported missing locks on airfield road gates to Homes England but had not had a response. The site security guards had told him they are not responsible for dealing with this. He will send another email and include photos of issues with drains on the B1050. Chair suggested emailing Dean Harris. Cllr Bailey reported that the Busway lighting had still not been repaired and seven lights on the new roundabout had failed. Cllr Grove had not been able to attend the last OWN meeting as it clashed with PC Planning meeting. Chair had attended CA AGM and Stocks Green/ Rec site meeting with Mercer Trees.</p> <p>32.4 <u>Clerk's report</u> <u>Gatehouse Road</u> - project manager had advised that the closure for 40mph installation will likely take place in June. <u>New MVAS</u> – CCC had ordered Elan City solar units. Post installation work is being costed.</p>	

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	<p><u>Coffee with a Cop</u> – journal editor will pass details on to the Monday Café and Tuesday Tea &amp; Talk organisers.</p> <p><u>Flaming June half-marathon</u> – Sunday 8<sup>th</sup> June.</p> <p><u>RAF Oakington Memorial</u> – unveiling Friday 28<sup>th</sup> March at 10.30am.</p>										
25/33	<p><b>PLANNING MATTERS</b></p> <p>33.1 <u>New applications for consideration</u> None received.</p> <p>33.2 <u>Applications to note only</u> <u>24/04777/FUL – 56 High Street</u> Demolition of a barn and conversion of the land into garden. <u>Withdrawn</u></p> <p>33.3 <u>Applications decisions received</u> None received.</p>										
25/34	<p><b>STOCKS GREEN</b></p> <p>34.1 <u>To report on conifers removal/fence installation and to consider next steps to improve the green.</u> Conifers had been removed on 25<sup>th</sup> February. Fence to be installed on 11<sup>th</sup> March. Mercer Trees had advised against trying to deal with the London Plane roots. Chair circulated a sketch drawing showing a suggested plan to improve the green area – reinforced tracks (heavy duty mesh) across it to the chapel disabled parking area and the new car park at the rear. Dig out the far end grass section and backfill with hardcore and gravel. Plus possibly install some bollards alongside the edge of the grass to stop unwanted vehicles parking on it. Cllr Bailey suggested concrete tiles instead of plastic mesh as it would be stronger. It was agreed in principle to proceed with the plan and use concrete tiles, depending on the cost. Brookfield to be asked to quote.</p>	Chair/Clerk									
25/35	<p><b>PAVILION MATTERS</b></p> <p>35.1 <u>To review pavilion fire risk assessment</u> Clerk stated that this must be reviewed annually. Noted no changes had been made to the building since the February 2024 FRA. All high and medium priority actions identified had been completed. The only low priority action outstanding is training staff in the use of fire extinguishers. Pavilion hirers are given a copy of the evacuation procedure when they sign a hire agreement. Clerk to upload the FRA to the website.</p>	Clerk									
25/36	<p><b>CONSULTATIONS</b></p> <p>36.1 <u>To consider and agree response to SCDC Four-day week consultation</u> Proposed by Cllr Grove that the Clerk should be granted delegated responsibility to complete the consultation on behalf of the PC. Seconded by Cllr Bailey. RESOLVED unanimously.</p>	Clerk									
25/37	<p><b>FINANCE MATTERS</b></p> <p>37.1 <u>To approve payment of outstanding accounts due</u></p> <table border="0"> <tr> <td>EE Ltd</td> <td>Mobile phone</td> <td>24.60</td> </tr> <tr> <td>SSE Electric</td> <td>Street lighting 1.12.24-31.12.24</td> <td>28.44</td> </tr> <tr> <td>Oakington Garden Centre</td> <td>Containers planting 2024-25</td> <td>570.00</td> </tr> </table>	EE Ltd	Mobile phone	24.60	SSE Electric	Street lighting 1.12.24-31.12.24	28.44	Oakington Garden Centre	Containers planting 2024-25	570.00	
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	Replay Maintenance Ltd	3G Drag brush visit 8	180.00	
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	Kettering Playsafe Ltd	Zipwire works	354.00	
	Marks Electrical Services	Pavilion emergency lighting works	1440.00	
	O&W Sports Pavilion	Caretaker duties for PC 2024-25	363.00	
	Connections Bus Project	Youth work sessions Jan – Feb 25	1392.00	
	D Reeves	Refund mortar for pavilion entrance	15.76	
	Value Products Ltd	Posts for orchard signs	148.32	
	Value Products Ltd	Orchard signs	141.38	
	Unity Trust Bank	Service charge	7.65	
	Salaries	Salaries	1076.22	
	Expenses	Expenses	15.00	
	HMRC	PAYE/NI	77.35	
	NEST	Pension	150.17	
	<b>Multipay Charge Card</b>			
	Screwfix	Postcrete, orchard signs	20.97	
	Lloyds Bank	Monthly charge card fee	3.00	
	Total		6187.86	
	<u>Approval</u> proposed by Cllr Pinter. Seconded by Cllr Starling. <b>RESOLVED</b> unanimously.			
37.2	<u>To report on any income received</u>			
	OW Tennis Club	Tennis courts rental 2024-25	200.00	
	Resident	Grave space	300.00	
	HMRC	VAT reclaim 1.1.25-28.2.25	1257.01	
	Total		1757.01	
37.3	<u>To consider CAPALC affiliation and Data Protection Officer Membership Scheme 2025-26</u>			
	Proposed by Cllr Pinter that CAPALC 25-26 affiliation fee of <u>£512.86</u> and Data Protection Officer scheme of <u>£50</u> should be approved. Seconded by Cllr Bailey. <b>RESOLVED</b> unanimously			
25/38	<b>DATE OF NEXT MEETING</b>			
	Parish Council: Monday 14 April 2025, 7.30pm Planning: Monday 31 March, after Annual Parish Meeting – if required.			
	<b>The meeting was declared closed at 8.55pm.</b>			

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