

**Minutes of the Meeting of Oakington & Westwick Parish Council held at
Oakington Sports Pavilion, Queens Way Oakington
Monday 14 February 2022 at 7.30pm**

Agenda No:		Action
	Present: Cllrs S Moore (Chair), T Starling, D Reeves, E Warboys, G Butlin, J Bailey, R Pinter, M Davidson. In attendance: Dist Cllr A Malyon (part meeting) Clerk: L Lawrence. No members of the public.	
22/11	APOLOGIES FOR ABSENCE Cllr J Grove (personal), Cnty Cllr F Thompson.	
22/12	DECLARATIONS OF INTEREST None declared.	
22/13	PUBLIC OPEN SESSION There were no members of the public present.	
22/14	TO APPROVE MINUTES OF THE PREVIOUS MEETING HELD 10 JANUARY 2022 Approval proposed by Cllr Bailey. Seconded by Cllr Reeves. RESOLVED unanimously. Minutes were signed by the Chair.	
22/15	MATTERS ARISING FROM THE PREVIOUS MEETING, NOT OTHERWISE ON THE AGENDA (INFORMATION ONLY) <u>Item Ref 22/5 – Park Play Scheme</u> Presentation on the scheme had been arranged for 21 st February. <u>Item Ref 22/9.1 – Play Area Remedial Work</u> – Eastern Play Services will undertake the work on 21 st February.	
22/16	TO RECEIVE REPORTS (Written reports circulated prior to the meeting and available on PC website.) 16.1 <u>County Councillor's report</u> Cnty Cllr Thompson had sent her apologies. 16.2 <u>District Councillors report</u> Chair thanked Dist Cllr Malyon for their representations on the Northstowe Phase 3A outline application. Unfortunately, the Chair had been unable to attend the Planning committee meeting but a written report on the PC's objections had been submitted in advance. Noted virtually all the objections raised were not addressed by the committee. However, a condition was attached to ensure that the spur of land towards Oakington edge, that did originally have 3 storey houses on it is now reduced to 2 storeys. The PC welcomed the Cabinet decision to support the introduction of civil parking enforcement in South Cambs. Noted there is £150,000 proposed in the 2022-23 budget for the installation of electric vehicle charging points in the district and £500,000 towards land drainage and maintenance of the 275km of awarded watercourses. 16.3 <u>Parish Councillors reports (verbal)</u> Cllr Reeves – had kindly cleaned the two Perspex bus shelters and installed a cork notice board in the bus shelter opposite the village sign. Cllr Pinter – Village Day will take place on 25 th June and bonfire event on 5 th November. OWN is organising a Jubilee Big Lunch on 5 th June. The CA has	

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<p>16.4</p> <p>16.5</p> <p>16.6</p>	<p>asked its members to consider other events to celebrate the Jubilee and various suggestions have been put forward. Cllr Starling – TAG minutes have been circulated. The A14 Legacy project is now moving forward. Comments are invited on the permanent traffic regulation order by 4th March. Cllr Starling and Clerk had met with an energy survey officer from PECT on 11th February. He undertook a tour of the whole Pavilion building. Various options were discussed including ground source/air source heat pumps, infrared heating, solar panels and wind turbines. His survey report and recommendations should be received in 2-4 weeks. Chair and Cllr Starling had filled gaps in the Cemetery hedge with fencing and tidied an area around one of the graves. Cllr Davidson – reported that more potholes had developed in Westwick. He had attended new councillor training.</p> <p><u>Water Resources East</u> Cllr Reeves had circulated his report on a webinar held by WRE which is the advisory body examining the water challenges in our area. There is already a water shortage in the Eastern region which will apparently worsen if nothing is done. WRE is currently informally consulting on its Water Resources Plan which includes the suggested need for two new reservoirs by 2050, reducing distribution leaks by 50%, desalination plants and water conservation. Noted Greater Cambridge Local Plan 2020 had stated <i>'There are likely to be significant constraints with regard to water supply and housing delivery at the maximum level of growth identified'</i> After some discussion, it was proposed by Cllr Reeves that the PC should submit responses to the emerging plan consultation questions and ask for further information on the four suggested measures. Seconded by Cllr Pinter. RESOLVED unanimously.</p> <p><u>Highways Meeting report</u> Clerk had circulated a report on the meeting held on 4th February. The key matters discussed were resurfacing of unclassified roads (part of Coles Lane, Queens Way and Meadow Farm Close), Westwick footway, slurry sealing of footways in general, white lining and gullies.</p> <p><u>Clerk's report</u> There is a new Pavilion Broadband/phone provider. The wifi code was given to councillors. Histon and Impington litter picking group had reported fly tipping at Gunn's Lane and a Highways sign in the ditch opposite Gatehouse Road. Councillors were reminded of the Climate and Environment online events commencing 21st February.</p>	<p>Cllr Reeves</p>
<p>22/17</p> <p>17.1</p> <p>17.2</p> <p>17.3</p>	<p>PLANNING MATTERS</p> <p><u>Applications requiring a decision:</u> None received.</p> <p><u>Applications to note only</u> <u>21/05004/ADV – land at Oakington Busway</u> – installation of 2 billboards. <u>Withdrawn.</u> <u>21/00781/HFUL – Foxelwood, Station Road</u> – renovation of barn to home office/summer room. Construction of car port & 2 garages. <u>Notification of Planning Appeal</u> against refusal decision. Tree works: <u>22/0103/TTCA – 2 Church View</u> – fell Silver Birch <u>22/01071/TTCA – 66 High Street</u> – fell 3 x Spruce, remove Sycamore stump.</p> <p><u>Applications decisions</u> <u>20/02171/OUT – Northstowe Phase 3a. Approved.</u></p>	

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22/18	FINANCE MATTERS																																											
18.1	<p><u>To approve payment of outstanding accounts due</u></p> <table border="0"> <tr> <td>Oakington Garden Centre</td> <td>Container refills, Summer & Winter</td> <td>703.00</td> </tr> <tr> <td>Starboard Systems Ltd</td> <td>Scribe Account</td> <td>345.60</td> </tr> <tr> <td>Vision ICT</td> <td>Web hosting & email accounts</td> <td>426.00</td> </tr> <tr> <td>Vision ICT</td> <td>.gov.uk domain name</td> <td>78.00</td> </tr> <tr> <td>SSE Electric</td> <td>Street lighting 2.12.21- 4.1.22</td> <td>19.57</td> </tr> <tr> <td>CAPALC</td> <td>New councillor training</td> <td>75.00</td> </tr> <tr> <td>Salaries</td> <td>Salaries</td> <td>1091.92</td> </tr> <tr> <td>Expenses</td> <td>Expenses</td> <td>30.00</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NI</td> <td>148.30</td> </tr> <tr> <td>NEST</td> <td>Pension</td> <td>160.07</td> </tr> <tr> <td colspan="3">Multipay Charge Card</td> </tr> <tr> <td>Lloyds Bank</td> <td>Monthly charge card fee</td> <td>3.00</td> </tr> <tr> <td>Zoom</td> <td>Zoom Pro online meetings</td> <td>14.39</td> </tr> <tr> <td>Total</td> <td></td> <td>3094.05</td> </tr> </table> <p><u>Approval</u> proposed by Cllr Pinter. Seconded by Cllr Starling. RESOLVED unanimously. PC to consider requirement to continue Zoom subscription at the Annual Meeting in May.</p>	Oakington Garden Centre	Container refills, Summer & Winter	703.00	Starboard Systems Ltd	Scribe Account	345.60	Vision ICT	Web hosting & email accounts	426.00	Vision ICT	.gov.uk domain name	78.00	SSE Electric	Street lighting 2.12.21- 4.1.22	19.57	CAPALC	New councillor training	75.00	Salaries	Salaries	1091.92	Expenses	Expenses	30.00	HMRC	PAYE/NI	148.30	NEST	Pension	160.07	Multipay Charge Card			Lloyds Bank	Monthly charge card fee	3.00	Zoom	Zoom Pro online meetings	14.39	Total		3094.05	May agenda
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18.2	<p><u>To report on any income received</u></p> <table border="0"> <tr> <td>Resident</td> <td>Single depth grave space</td> <td>250.00</td> </tr> <tr> <td>Feel Good Fitness</td> <td>Rec exercise classes, Jan 22</td> <td>45.00</td> </tr> <tr> <td>Total</td> <td></td> <td>295.00</td> </tr> </table>	Resident	Single depth grave space	250.00	Feel Good Fitness	Rec exercise classes, Jan 22	45.00	Total		295.00																																		
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19.1	<p><u>To consider response to complaints from High Street residents about increased number of buses coming through the village due to the new Citi 5 service</u></p> <p>Concerns about the safety aspect of buses in High Street were noted. There had also been positive comments from residents about the ability to get to Bar Hill by bus now. After some discussion, the PC decided not to form a position on this matter.</p>																																											
19.2	<p><u>To consider organising a picnic/BBQ for village volunteer groups</u></p> <p>Noted that there are a number of events taking place this year, including an EAG 'thank you'/recruitment drive. Therefore, it was agreed to organise this for late summer/early autumn.</p>																																											
19.3	<p><u>To consider writing to the County Council to protest at the delays regarding plans for the former playgroup building</u></p> <p>A report had been received that the building had been vandalised and bottles thrown on to the school grounds. Proposed by Cllr Reeves that the Chair should write to Cambridgeshire County Council to express concern that the building is not being used and there appears to have been no progress made in finding a use for it. Seconded by Cllr Pinter. RESOLVED unanimously.</p>	Chair																																										
22/20	OPEN SPACES/RECREATION GROUND MATTERS																																											
20.1	<p><u>To consider proposal to exclude play mounds, play stumps and play trees from Open Spaces project</u></p> <p>Cllr Butlin outlined the original plan to include these items. Unfortunately, the Environment Agency had refused to accept the professionally produced Flood Risk Assessment and the only option to move the project forward is to delete the items and add a copse of climbing trees for children instead. This required the submission of a new FRA which essentially states there will now be no flood risk. The planning officer will send this to EA for comment. It is hoped planning consent will be received by 2 March.</p>																																											

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20.2	Proposed by Cllr Butlin that the mounds, stumps and play trees should be removed from the project and a copse of climbing trees added. Seconded by Cllr Pinter. RESOLVED unanimously. <u>To consider granting approval for the Clerk to act as authorised signatory for the Open Spaces project FCC grant application</u>	
20.3	Approval proposed by Cllr Reeves. Seconded by Cllr Warboys. RESOLVED unanimously. <u>To consider a request from OWN to hold a 'Connect 2' litter picking session at the Rec on 19 March</u> Approval proposed by Cllr Pinter. Seconded by Cllr Davidson. RESOLVED unanimously. Noted the reserve day will be 26 th March.	
22/21	NORTHSTOWE MATTERS	
21.1	<u>To consider writing to the developers about the nonsensical Bridleway/pedestrian/Cycle Route 24 signs recently installed on airfield road</u> The signs located near the SARW direct equestrians, cyclists and walkers along Longstanton Road and (presumably) Dry Drayton Road to access Bar Hill. It was agreed to write to the developer and CCC stating this makes no sense at all. The route is far too dangerous due to lack of cycle/footway/bridleway.	Clerk
22/22	DATE OF NEXT MEETING Parish Council – Monday 14 March 2022 Planning meeting – Monday 28 February – if required	
	The meeting was declared closed at 9.10pm	