

**Minutes of the Meeting of Oakington & Westwick Parish Council held at
Oakington Sports Pavilion, Queens Way, Oakington
Monday 14 June 2021 at 7.30pm**

Agenda No:		Action
	Present: Cllrs S Moore (Chair), T Starling, J Grove, D Reeves, G Butlin, L Navarro, E Warboys, J Bailey In attendance: Dist Cllr A Malyon. Cnty Cllr Firouz Thompson Absent: Cllr R Pinter.	
21/64	APOLOGIES FOR ABSENCE Mrs L Lawrence – Clerk.	
21/65	DECLARATIONS OF INTEREST None declared.	
21/66	PUBLIC OPEN SESSION Cllr Reeves raised the issue of the poor condition of Award drain 171 on behalf of a resident. Cllr Malyon agreed to pass this on to South Cambs DC.	
21/67	TO APPROVE MINUTES OF THE ANNUAL MEETING HELD 4 MAY 2021 Approval proposed by Cllr Starling. Seconded by Cllr Navarro. RESOLVED unanimously. Minutes were signed by the Chair.	
21/68	MATTERS ARISING FROM THE ANNUAL MEETING, NOT OTHERWISE ON THE AGENDA (INFORMATION ONLY) <u>Item Ref 21/59 – Oakington Charities</u> – there was a discussion of the relationship of Parish Councillors to their Trustee role on Oakington Charities. Cllr Grove to report back at the September meeting with documentation to clarify.	Cllr Grove Sept agenda
21/69	REPORTS	
69.1	<u>County Councillor's report</u> Chair welcomed our new County Council Firouz Thompson and thanked her for her joint report with District Councillors. Chair asked questions regarding the Innovate & Cultivate fund regarding relevance to OWM. Cllr Thompson offered to provide help should OWN request. Chair asked if a meeting could be arranged between Oakington & Westwick PC and Northstowe Town Council members. She agreed to facilitate this. A meeting with Local Highways officers had been arranged for 18 th June. Clerk & Cllr Starling to attend. Cllr Thompson confirmed Queens Way potholes would be included on the list. She asked the PC to respond to the County Cycling & Walking plan consultation.	July agenda
69.2	<u>District Councillors' report</u> Chair thanked Cllr Malyon for the joint report. He raised the issues of lorries coming through the village from the Redrow site in Cottenham. Cllr Malyon responded that the recommendation had gone to County that all traffic should go via Histon. County had not yet responded. Cllr Thompson to follow up.	
69.3	<u>New footpath update</u> Chair had met with Tam Parry to look at potential footpath route options. He had advised that there is £150,000 available to be spent on additional footpaths for Oakington and Westwick.	
69.4	<u>Parish Councillors reports</u> Cllr Grove – all fine with OWN.	

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69.5	<p>Cllr Warboys – following up on lack of grass path cutting in the Rec orchard. She requested that the purchase and installation of a sign be included on the July agenda.</p> <p>Cllr Navarro – seeking information from an organisation offering advice on improving the wildlife environment which might be relevant for Oakington & Westwick.</p> <p>Cllr Starling – TAG minutes had been circulated. He had assisted the Chair in installing the new picnic bench in the orchard and repositioning the existing one. He had written to Josh Rutherford for an update on the traffic calming scheme and attended an EastWest Rail meeting with Anthony Browne, MP.</p> <p>Cllr Reeves – had attended a County/parishes flood liaison meeting. He expressed concern that no clear plan for prevention was being prepared.</p> <p><u>Clerk's report</u> Clerk had sent her apologies. No report.</p>	July agenda																																													
21/70	<p>PLANNING MATTERS</p> <p>70.1 <u>Applications requiring a decision:</u> <u>21/01958/FUL – Land South of Longstanton Road</u> – construction of electricity substation Proposed by Cllr Bailey that the PC should object. Seconded by Cllr Starling. RESOLVED unanimously. Comment; 1. Location too near homes in Station Road. 2. Concern regarding noise generated. 3. Concern regarding electro-magnetic fields near residents. 4. Suggest movement further into Northstowe away from housing. Further, the description “Land South of Longstanton Road” is inaccurate, as this is land EAST of. This is deliberately misleading and can lead to a lack of awareness of the location when seeing the title. The application should be resubmitted with an accurate location</p> <p>70.2 <u>21/02310/REM – Northstowe Phase 2B Reserved matters</u> No comments.</p> <p>70.3 <u>Applications to note only</u> None received. <u>Applications decisions</u> <u>21/00303/HFUL – 26 Longstanton Road</u> - single storey front/side extension. <u>Approved</u> <u>21/00775/HFUL – 24 Longstanton Road</u> – single storey front extension. <u>Approved</u></p>																																														
21/71	<p>FINANCE MATTERS</p> <p>71.1 <u>To approve payment of outstanding accounts due</u></p> <table border="0"> <tr> <td>SSE Southern Electric</td> <td>Street lighting energy 2.4.21-1.5.21</td> <td>73.61</td> </tr> <tr> <td>Brookfield Contracting</td> <td>April grass cutting</td> <td>1092.00</td> </tr> <tr> <td>Brookfield Contracting</td> <td>May grass cutting</td> <td>595.20</td> </tr> <tr> <td>Brookfield Contracting</td> <td>Cemetery Yew trees work</td> <td>1920.00</td> </tr> <tr> <td>LSL Surfacing Ltd</td> <td>Cemetery paths</td> <td>12660.00</td> </tr> <tr> <td>NBB Recycled Furniture</td> <td>Picnic table & plaque, Rec orchard</td> <td>664.95</td> </tr> <tr> <td>Print-Out</td> <td>500 Open Spaces flyers</td> <td>24.00</td> </tr> <tr> <td>Print-Out</td> <td>1000 youth questionnaires</td> <td>45.60</td> </tr> <tr> <td>Prior Associates</td> <td>FRA – Open Spaces project</td> <td>624.00</td> </tr> <tr> <td>Blue House Computers</td> <td>PC laptop remedial work</td> <td>160.00</td> </tr> <tr> <td>G Butlin</td> <td>Refund website set-up</td> <td>19.20</td> </tr> <tr> <td>Salaries</td> <td>Salaries</td> <td>1091.92</td> </tr> <tr> <td>Expenses</td> <td>Expenses</td> <td>30.00</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NI</td> <td>148.30</td> </tr> <tr> <td>NEST</td> <td>Pension</td> <td>160.07</td> </tr> </table> <p>Multipay Charge Card</p>	SSE Southern Electric	Street lighting energy 2.4.21-1.5.21	73.61	Brookfield Contracting	April grass cutting	1092.00	Brookfield Contracting	May grass cutting	595.20	Brookfield Contracting	Cemetery Yew trees work	1920.00	LSL Surfacing Ltd	Cemetery paths	12660.00	NBB Recycled Furniture	Picnic table & plaque, Rec orchard	664.95	Print-Out	500 Open Spaces flyers	24.00	Print-Out	1000 youth questionnaires	45.60	Prior Associates	FRA – Open Spaces project	624.00	Blue House Computers	PC laptop remedial work	160.00	G Butlin	Refund website set-up	19.20	Salaries	Salaries	1091.92	Expenses	Expenses	30.00	HMRC	PAYE/NI	148.30	NEST	Pension	160.07	
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	Lloyds Bank	Monthly charge card fee	3.00	
	Zoom	Zoom Pro online meetings	14.39	
	Total		19590.64	
71.2	<u>Approval</u> proposed by Cllr Starling. Seconded by Cllr Grove. RESOLVED unanimously.			
	<u>To report on any income received</u>			
	Resident	Memorial application	140.00	
	H J Paintin	Ashes grave & interment	230.00	
	Non Oakington resident	Double depth grave space	1200.00	
	Ivett & Reed	Memorial application	140.00	
	Total		1710.00	
21/72	OPEN SPACES/RECREATION GROUND MATTERS			
72.1	<u>To consider making a Zero Carbon Communities grant application</u>			
	After some discussion, it was agreed not to submit an application.			
72.2	<u>To consider purchasing additional litter bins for the Rec</u>			
	Proposed by Cllr Warboys that either a larger or additional bin should be purchased as appropriate. Seconded by Cllr Reeves. RESOLVED unanimously.			
21/73	PAVILION MATTERS			
73.1	<u>To consider making an application to SCDC for a free building energy survey</u>			
	Agreed to submit an application.			
21/74	DATE OF NEXT MEETING			
	Monday 21 July 2021, 7.30pm, at Oakington Sports Pavilion main hall.			
	The meeting was declared closed at 9.05pm			