

## OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council</b>
<b>Date / Time</b>	<b>Monday 20 April 2020 at 7.30pm</b>
<b>Venue</b>	<b>Remotely via Zoom due to Coronavirus pandemic</b>

All members of the Council are hereby summoned to attend the remote Zoom meeting ID: 955-5798-9971, Password: 0007916 for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.  
(Please contact the Clerk at [oakingtonpc@btinternet.com](mailto:oakingtonpc@btinternet.com) for details of how to access the Zoom meeting.)



Laura Lawrence – Clerk  
14 April 2020

Please note: This meeting will be recorded by the Clerk for the purposes of producing minutes. The recording will be deleted immediately after the minutes have been approved by the Council at the next full Council meeting.

### Agenda

<b>Item</b>			<b>Time</b>
20/42	<b>To receive and approve apologies for absence</b>	For decision	1
20/43	<b>To receive declarations of interest &amp; dispensations</b> - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
20/44	<b>Public Open Session</b> To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter <b><i>Members of the public will be asked to 'mute' their audio at the end of this session and listen only for the remainder of business to be transacted.</i></b>		15
20/45	<b>To approve minutes of the previous meeting held 9 March 2020</b>	For decision	2
20/46	<b>Reports</b>  46.1 County Councillors' monthly report 46.2 District Councillors monthly report		10
20/47	<b>Finance matters</b>  47.1 To consider transfer of funds from 95- day notice account to current account (retrospectively)  47.2 To consider OWN Community Grant application for a mobile phone purchase to support Coronavirus community response (retrospectively)  47.3 To consider funding Coronavirus leaflets (retrospectively)	For decision  For decision  For decision	15

<b>Item</b>			<b>Time</b>
	<p><b>47.4</b> To consider quote for containers Spring planting (retrospectively)</p> <p><b>47.5</b> To approve payment of outstanding accounts due</p> <p><b>47.6</b> To report on any income received</p> <p><b>47.7</b> To note bank reconciliation as at 31 March 2020</p> <p><b>47.8</b> To note that one quarter of the 20/21 Precept payment will be received in April and the second quarter received in July</p> <p><b>47.9</b> To note new regulations to extend audit deadline for 2019/20 to 30 November 2020.</p>	<p>For decision</p> <p>For decision</p> <p>To note only</p> <p>To note only</p> <p>To note only</p> <p>To note only</p>	
<b>20/48</b>	<p><b>Administration matters</b></p> <p><b>48.1</b> To receive an update from the Clerk on new website progress</p>	<p>To note only</p>	5
<b>20/49</b>	<p><b>Planning matters</b></p> <p><b>49.1</b> To note <u>tree works application ref: 20/1023/TTPO 51 High Street</u> Proposal: T1 - Sycamore - Reduce to previous reduction points and crown lift by 4m in order to maintain size of tree and reduce risk of re growth snapping out in the interest of public safety.</p>	<p>To note only</p>	2
<b>20/50</b>	<p><b>Highways matters</b></p> <p><b>50.1</b> To consider writing to Highways England about omission of 'Oakington' from the new permanent A14 signs.</p>	<p>For decision</p>	2
<b>20/51</b>	<p><b>Date of next meeting: Monday 11 May 2020 via Zoom.</b></p>		