


OAKINGTON & WESTWICK PARISH COUNCIL

Notice of Meeting	Oakington & Westwick Parish Council – Personnel Committee
Date / Time	Thursday 12 October 2023 at 7pm
Venue	Oakington Sports Pavilion, Queens Way, Oakington

All members of the Personnel Committee are hereby summoned to attend the meeting for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.



Laura Lawrence – Clerk
6 October 2023

Agenda

Item			Time
23-24 P8	To receive and approve apologies for absence	For decision	1
23-24 P9	To receive declarations of interest & dispensations - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
23-24 P10	To approve Minutes of the Personnel Committee meeting held 26 June 2023	For decision	2
23-24 P11	Matters arising from meeting held 26 June 2023	To note	5
23-24 P12	<i>Motion to Exclude: To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting due to the confidential nature of the following business to be transacted:</i> P12.1 To report on Clerk's annual appraisal meeting (Cllrs Starling & Bailey) P12.2 To consider recommending to full Council that Clerk moves one spinal point up the national payscale P12.3 To consider Clerk's request to have Fridays as non-working day <i>Motion to Re-Admit the Public and Press: To resolve that, the confidential business having been concluded, the press and public be re-admitted to the meeting.</i>	For decision To note For decision For decision For decision	15
23-24 P13	To consider recommending to full Council that a mobile phone is purchased for the Clerk to use for Parish Council business	For decision	5
23-24 P14	To agree the date for the next Personnel Committee meeting	For decision	1