OAKINGTON & WESTWICK PARISH COUNCIL

Notice of Meeting	**Oakington & Westwick Parish Council Meeting**
Date / Time	**Monday 9 November 2026 at 7.30pm**
Venue	**Oakington Sports Pavilion, Queens Way, Oakington**

All members of the Council are hereby summoned to attend the meeting for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.



Laura Lawrence – Clerk
3 November 2026

Agenda

Item			Time
26/118	**To receive and approve apologies for absence**	For decision	1
26/119	**To receive declarations of interest & dispensations** - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
26/120	**Public Open Session** To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter. (Maximum of 3 minutes per speaker)		15
26/121	**To approve minutes of the meeting held 12 October 2026**	For decision	2
26/122	**Reports** **122.1** County Councillor's report **122.2** District Councillors' report **122.3** Parish Councillors reports (verbal) **122.4** Clerk's report	To note only	20
26/123	**Planning matters** **123.1** Applications requiring a decision None received. **123.2** Applications to note only **123.3** Applications decisions received		5
26/124	**Pavilion matters** **124.1** To consider quote (s) for full fibre connectivity to Pavilion **124.2** To consider Pavilion cleaning quote **124.3** To consider delegating authority the Clerk to enter into new contracts for Pavilion utilities	For decision For decision For decision	10

Item			Time
26/125	**Community matters** **125.1** To update on village survey options (Cllr Wellard) **125.2** To update on Emergency Plan review (Cllr Wheeler)		10
26/126	**Highways matters** **126.1** To consider a Local Highways Initiative application for yellow lines at the junction of Coles Lane/High Street	For decision	10
26/127	**Recreation Ground/Open Spaces matters** **127.1** To consider arranging a clean-up of the play area (Cllr Moore) **127.2** To consider any changes needed to grounds maintenance contract (current contract ends 31 March 27)	For decision For decision	10
26/128	**Finance matters** **128.1** To approve payment of outstanding accounts due **128.2** To report on any income received **128.3** To review first draft of 2027-28 budget and to consider any additions/amendments **128.4** To consider replacement Longstanton Road bench quotes **128.5** To consider adding hirer's liability cover to existing insurance	For decision For decision For decision	15
26/129	**129.1 Items for future agendas** No decisions can be made under this item	To note only	2
26/130	**Confidential matters** *Motion to Exclude: To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting due to the confidential nature of the following business matter to be transacted in relation to staffing* **130.1** To ratify appointment of Pavilion bookings administrator **130.2** To ratify appointment of Pavilion caretaker *Motion to Re-Admit the Public and Press: To resolve that, the confidential business having been concluded, the press and public be re-admitted to the meeting.*	For decision For decision For decision For decision	10
26/131	**Date of next meeting: Monday 14 December 2026 7.30pm Planning: Monday 23 November 2026, 7.30pm – if required**		