

OAKINGTON & WESTWICK PARISH COUNCIL

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| Notice of Meeting | Oakington & Westwick Parish Council Meeting |
| Date / Time | Monday 13 October 2025 at 7.30pm |
| Venue | Oakington Sports Pavilion, Queens Way, Oakington |

All members of the Council are hereby summoned to attend the meeting for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.



Laura Lawrence – Clerk
7 October 2025

Agenda

| <u>Item</u> | | | <u>Time</u> |
|--------------------|---|--------------|--------------------|
| 25/111 | To receive and approve apologies for absence | For decision | 1 |
| 25/112 | To receive declarations of interest & dispensations - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate. | For decision | 1 |
| 25/113 | Co-option to Parish Council To fill casual vacancies via co-option Co-opted member (s) to sign Declaration of Acceptance of Office | For decision | 2 |
| 25/114 | Cambridge 25 Project team to provide information on proposed new employment park. Followed by a Q&A session for councillors to seek any additional information or clarification on the proposals. This is an information sharing exercise for the Parish Council and will not be open to questions from the public. There will be no decisions made or views expressed as these will be discussed and agreed as part of normal planning process once any outline application is submitted. | | 15 |
| 25/115 | Public Open Session To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter | | 15 |
| 25/116 | To approve minutes of the meeting held 8 September 2025 | For decision | 2 |
| 25/117 | Reports (Written reports circulated and available on website) 117.1 County Councillor's report 117.2 District Councillors' report | To note only | 20 |

| <u>Item</u> | | | <u>Time</u> |
|--------------------|--|--|--------------------|
| | 117.3 Parish Councillors reports (verbal) 117.4 Flood Mitigation Group – Beck Brook site meeting with EA 117.5 Clerk's report (verbal) | | |
| 25/118 | Planning matters 118.1 <u>Applications requiring a decision</u> None received. 118.2 <u>Applications to note only</u> 118.3 <u>Applications decisions received</u> | | 5 |
| 25/119 | Recreation ground/Open spaces matters 119.1 To consider estimate for contracted 'Open Spaces' project works 119.2 To consider EAG report on Stocks Green improvements 119.3 To consider instructing contractor to repaint all car park lines & disabled symbols. | For decision For decision | 10 |
| 25/120 | Pavilion matters 120.1 To consider instructing painter & decorator to stain external woodwork next spring. | For decision | 5 |
| 25/121 | Finance matters 121.1 To approve payment of outstanding accounts due 121.2 To report on any income received 121.3 To note conclusion of 2024-25 audit 121.4 To note bank reconciliation and budget position as at 30 September 2025 121.5 To consider refunding EAG member the cost of a replacement plants container | For decision For decision | 10 |
| 25/122 | Date of next meeting: Monday 10 November 2025, 7.30pm Planning: Monday 27 October 2025, 7.30pm - if required | | |