

## OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council</b>
<b>Date / Time</b>	<b>Monday 9 September 2024 at 7.30pm</b>
<b>Venue</b>	<b>Oakington Sports Pavilion, Queens Way, Oakington</b>

All members of the Council are hereby summoned to attend the meeting for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.



**Laura Lawrence – Clerk**  
**3 September 2024**

### Agenda

<b>Item</b>			<b>Time</b>
<b>24/93</b>	<b>To receive and approve apologies for absence</b>	For decision	1
<b>24/94</b>	<b>To receive declarations of interest &amp; dispensations</b> - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
<b>24/95</b>	<b>Public Open Session</b>  To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter		15
<b>24/96</b>	<b>To approve minutes of the meeting held 8 July 2024</b>	For decision	2
<b>24/97</b>	<b>Bus Service</b>  <b>97.1</b> To discuss reduction in C6 service from 1 <sup>st</sup> Sept and consider action to take, including possible residents' survey <b>97.2</b> To consider response to combined authority bus franchising consultation.	For decision  For decision	20
<b>24/98</b>	<b>Matters arising from the previous meeting, not otherwise on the agenda (information only)</b>	To note only	5
<b>24/99</b>	<b>Reports</b> <b>(Written reports circulated and available on website)</b>  <b>99.1</b> County Councillor's report <b>99.2</b> District Councillors' reports <b>99.3</b> Parish Councillors' reports (verbal) <b>99.4</b> Clerk's report (verbal)		20
<b>24/100</b>	<b>Planning matters</b>  <b>100.1</b> Applications requiring a decision <u><b>24/02971/HFUL – 23 Coles Lane</b></u> Single storey side/rear extension and installation of external cladding	For decision	10

<b>Item</b>			<b>Time</b>
	<p><b>100.2</b> Applications to note only  <b>24/02384/OUT – Land at Manor Farm Close</b>            Description amendment to 8 dwellings (formerly 8 self-build plots)  <b>24/01765/CL2PD – 23 Coles Lane</b>            Certificate of Lawfulness under S192 for single storey extension. <u>Withdrawn.</u>  <b>24/03001/CLUED – 9 Longstanton Road</b>            Certificate of Lawfulness under Section 191 to regularise the use of land as residential garden land.            Tree applications:  <b>24/0717/TTCA – 47 Station Road</b>            Cherry – fell  <b>24/0725/TTCA – 56 High Street</b>            Silver birch - fell  <b>24/0759/TTCA – 10 High Street</b>            Various tree works  <b>100.3</b> Applications decisions received.</p>	<p>To note only</p> <p>To note only</p>	
<b>24/101</b>	<p><b>Highways matters</b></p> <p><b>101.1</b> To note provisionally successful 24-25 LHI application for solar powered MVAS  <b>101.2</b> To consider purchasing an additional solar powered MVAS and 2 solar panels</p>	<p>To note only</p> <p>For decision</p>	10
<b>24/102</b>	<p><b>Biodiversity matters</b></p> <p><b>102.1</b> To note letter received from Histon &amp; Impington Green Spaces and to consider arranging a site visit to discuss their 'Connecting with Nature' project</p>	<p>For decision</p>	5
<b>24/103</b>	<p><b>Recreation Ground/Open spaces matters</b></p> <p><b>103.1</b> To consider tree works quotes  <b>103.2</b> To consider suggestions received for tree to replace play area Horse Chestnut  <b>103.3</b> To note purchase of portable pressure washer for cleaning play equipment</p>	<p>For decision</p> <p>For decision</p> <p>To note only</p>	10
<b>24/104</b>	<p><b>Pavilion/MUGA matters</b></p> <p><b>104.1</b> To note appointment of 3G maintenance contractor</p>	<p>To note only</p>	2
<b>24/105</b>	<p><b>Finance matters</b></p> <p><b>105.1</b> To approve payment of outstanding accounts due  <b>105.2</b> To report on any income received  <b>105.3</b> To note conclusion of 23-24 external audit  <b>105.4</b> To note bank reconciliation and budget position as at 31 Aug 24</p>	<p>For decision</p> <p>To note only</p> <p>To note only</p> <p>To note only</p>	10
<b>24/106</b>	<p><b>Date of next meeting: Monday 14 October 2024, 7.30pm</b>  <b>Planning: Monday 23 September 2024, if required</b></p>		