

# OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council</b>
<b>Date / Time</b>	<b>Monday 11 December 2023 at 7.30pm</b>
<b>Venue</b>	<b>Oakington Sports Pavilion, Queens Way, Oakington</b>

All members of the Council are hereby summoned to attend the meeting for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.



**Laura Lawrence – Clerk**  
**5 December 2023**

## Agenda

<b>Item</b>			<b>Time</b>
<b>23/128</b>	<b>To receive and approve apologies for absence</b>	For decision	1
<b>23/129</b>	<b>To receive declarations of interest &amp; dispensations</b> - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
<b>23/130</b>	<b>Public Open Session</b>  To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter		15
<b>23/131</b>	<b>To approve minutes of the meeting held 13 November 2023</b>	For decision	2
<b>23/132</b>	<b>Matters arising from the previous meeting, not otherwise on the agenda (information only)</b>	To note only	5
<b>23/133</b>	<b>Reports</b> <b>(Written reports circulated and available on website)</b>  <b>133.1</b> County Councillor's report <b>133.2</b> District Councillors' reports <b>133.3</b> Parish Councillors' reports (verbal) <b>133.4</b> Climate Action conference report (written) <b>133.5</b> Allotments Society informal meeting report (verbal) <b>133.6</b> Clerk's report (verbal)	To note only	30
<b>23/134</b>	<b>Planning matters</b>  <b>134.1 Applications requiring a decision</b> <b><u>23/04270/FUL – Land to North of Station Road</u></b> Construction of primary electricity substation <b><u>23/04293/FUL – Slate Hall Farm, Dry Drayton Road</u></b> Retrospective change of use for the recycling of inert waste into recycled aggregate material. <b><u>23/04322/LBC – Westwick Hall Farm, The Old Granary</u></b> Conversion of two second floor rooms & kitchen into office spaces.	For decision	15

<b><u>Item</u></b>			<b><u>Time</u></b>
	<b>134.2</b> <u>Applications to note only</u> <b>134.3</b> <u>Application decisions received</u>	To note only To note only	
<b>23/135</b>	<b>Highways matters</b>  <b>135.1</b> To consider LHI draft design plans for the 30mph speed limit between Oakington & Girtton <b>135.2</b> To consider design plans for the Westwick 20mph scheme <b>135.3</b> To consider revising the 2024-25 LHI application for one or two solar speed units, instead of four. <b>135.4</b> To consider supporting a resident's request for a memorial bench on Highways land at Water Lane/ High Street bus shelter	  For decision  For decision  For decision  For decision	30
<b>23/136</b>	<b>Finance matters</b>  <b>136.1</b> To approve payment of outstanding accounts due <b>136.2</b> To report on any income received <b>136.3</b> To note bank reconciliation as at 1 December 2023 <b>136.4</b> To consider community grant application for removal of village pond bulrushes <b>136.5</b> To approve budget for 2024-25 <b>136.6</b> To set Precept for 2024-25	  For decision To note only To note only  For decision For decision For decision	20
<b>23/137</b>	<b>Open Spaces/ Recreation Ground/Biodiversity matters</b>  <b>137.1</b> To consider accepting SCDC '6 free trees' offer	  For decision	5
<b>23/138</b>	<b>Date of next meeting: Monday 8 January 2024, 7.30pm</b> <b>Planning: No Planning meeting in December</b>		