


## OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council</b>
<b>Date / Time</b>	<b>Monday 13 November 2023 at 7.30pm</b>
<b>Venue</b>	<b>Oakington Sports Pavilion, Queens Way, Oakington</b>

All members of the Council are hereby summoned to attend the meeting for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.



**Laura Lawrence – Clerk**  
7 November 2023

### Agenda

<b>Item</b>			<b>Time</b>
<b>23/116</b>	<b>To receive and approve apologies for absence</b>	For decision	1
<b>23/117</b>	<b>To receive declarations of interest &amp; dispensations</b> - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
<b>23/118</b>	<b>Public Open Session</b>  To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter		15
<b>23/119</b>	<b>To approve minutes of the meeting held 9 October 2023</b>	For decision	2
<b>23/120</b>	<b>Matters arising from the previous meeting, not otherwise on the agenda (information only)</b>	To note only	5
<b>23/121</b>	<b>Reports</b> <b>(Written reports circulated and available on website)</b>  121.1 County Councillor's report 121.2 District Councillors' reports 121.3 Parish Councillors' reports (verbal) 121.4 Bonfire night event report 121.5 Clerk's report (verbal)	To note only	25
<b>23/122</b>	<b>Planning matters</b>  122.1 <u>Applications requiring a decision</u> <b>23/03837/FUL – 9 Longstanton Road</b> Demolition of existing garage and erection of a 2-bed dwelling <b>23/03931/FUL – Oakington Garden Centre</b> Replacement of existing canopy with canopy and enclosed canopy 122.2 <u>Applications to note only</u> 122.3 <u>Application decisions received</u>	For decision           To note only To note only	15

<b>Item</b>			<b>Time</b>
<b>23/123</b>	<b>Highway matters</b>  <b>123.1</b> To consider submitting a formal complaint to Cambridgeshire County Council regarding failure to repair the footway at the top of The Drift	For decision	10
<b>23/124</b>	<b>Finance matters</b>  <b>124.1</b> To approve payment of outstanding accounts due <b>124.2</b> To report on any income received <b>124.3</b> To consider grounds maintenance quote for 2024-2026 <b>124.4</b> To consider quote for play area remedial works <b>124.5</b> To consider making a contribution from reserves towards the solar panels grant application <b>124.6</b> To consider EAG request to include funding five more information boards in the 2024-25 budget <b>124.7</b> To consider Connections quote for 2024-25 youth services <b>124.8</b> To consider Personnel Committee recommendation that a mobile phone should be purchased for the Clerk to use for Parish Council business <b>124.9</b> To note Local Government Pay Award for 2023-24	For decision To note only For decision For decision For decision For decision For decision For decision To note only	30
<b>23/125</b>	<b>Open Spaces/ Recreation Ground/Environment matters</b>  <b>125.1</b> To consider and approve Biodiversity policy	For decision	5
<b>23/126</b>	<b>Confidential matters</b>  <i>Motion to Exclude: To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting due to the commercially sensitive nature of the following matters:</i>  <b>126.1</b> To appoint preferred contractor to undertake 3G works, following the tender process completion and subject to receipt of grant funding.  <i>Motion to Exclude: To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting due to the confidential nature of the following matter:</i>  <b>126.2</b> To consider Personnel Committee recommendation regarding the Clerk's pay scale.  <i>Motion to Re-Admit the Public and Press: To resolve that, the confidential business having been concluded, the press and public be re-admitted to the meeting.</i>	For decision For decision For decision For decision	15
<b>23/127</b>	<b>Date of next meeting: Monday 11 December 2023, 7.30pm</b> <b>Planning: Monday 27 November 2023– if required</b>		