

## OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council</b>
<b>Date / Time</b>	<b>Monday 12 June 2023 at 7.30pm</b>
<b>Venue</b>	<b>Oakington Sports Pavilion, Queens Way, Oakington</b>

All members of the Council are hereby summoned to attend the Annual meeting for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.



**Laura Lawrence – Clerk**  
6 June 2023

### Agenda

<b>Item</b>			<b>Time</b>
<b>23/65</b>	<b>To receive and approve apologies for absence</b>	For decision	1
<b>23/66</b>	<b>To receive declarations of interest &amp; dispensations</b> - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
<b>23/67</b>	<b>Public Open Session</b>  To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter		15
<b>23/68</b>	<b>Co-option to Parish Council</b>  68.1 To fill one Parish Councillor vacancy by co-option Co-opted member to sign Declaration of Acceptance of Office	For decision	5
<b>23/69</b>	<b>To approve minutes of the Annual meeting held 9 May 2023</b>	For decision	2
<b>23/70</b>	<b>Matters arising from the previous meetings, not otherwise on the agenda (information only)</b>	To note only	5
<b>23/71</b>	<b>Reports</b> <b>(Written reports circulated and available on website)</b>  71.1 County Councillor's report 71.2 District Councillors' report 71.3 Parish Councillors reports (verbal) 71.4 Clerk's report (verbal)	To note only	20
<b>23/72</b>	<b>Planning matters</b>  72.1 <u>Applications requiring a decision</u>  <u>23/02011/CL2PD – 2 Holme Close</u> Certificate of lawfulness under S192 to enclose an existing carport to form store	For decision	10


<b>Item</b>			<b>Time</b>
	<p><u>23/01778/HFUL – 22 Mead View</u> Single storey front extension and single storey rear extension following demolition of existing rear conservatory.</p> <p><b>72.2</b> <u>Applications to note only</u> <u>23/02019/PRIOR – Oakington Tomato Farm, Dry Drayton Rd</u> Demolition of former agricultural glasshouses and adjacent store buildings</p> <p><b>72.3</b> <u>Applications decisions received</u></p>	To note only  To note only	
<b>23/73</b>	<p><b>Pavilion matters</b></p> <p><b>73.1</b> To consider request from 1<sup>st</sup> Oakington Scouts to allow indoor archery in Pavilion main hall.</p>	For decision	5
<b>23/74</b>	<p><b>Open Spaces/ Recreation Ground matters</b></p> <p><b>74.1</b> To report on conclusion of Open Spaces project works <b>74.2</b> To consider siting positions for orchards information boards</p>	To note only For decision	10
<b>23/75</b>	<p><b>Finance matters</b></p> <p><b>75.1</b> To approve payment of outstanding accounts due <b>75.2</b> To report on any income received <b>75.3</b> To note bank reconciliation as at 1 June 2023 <b>75.4</b> To report on 22-23 Internal Audit</p>	For decision To note only To note only To note only	10
<b>23/76</b>	<p><b>Date of next meeting: Monday 10 July 2023, 7.30pm</b> <b>Planning: Monday 26 June 2023 – if required</b> <b>Personnel Comm: Monday 26 June, 7pm</b></p>		

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