

## OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council</b>
<b>Date / Time</b>	<b>Monday 3 April 2023 at 7.30pm</b>
<b>Venue</b>	<b>Oakington Sports Pavilion, Queens Way, Oakington</b>

All members of the Council are hereby summoned to attend the meeting for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.



**Laura Lawrence – Clerk**  
28 March 2023

### Agenda

<b>Item</b>		<b>Time</b>
<b>23/36</b>	<b>To receive and approve apologies for absence</b>	For decision 1
<b>23/37</b>	<b>To receive declarations of interest &amp; dispensations</b> - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision 1
<b>23/38</b>	<b>Public Open Session</b>  To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter	15
<b>23/38</b>	<b>To approve minutes of the previous meeting held 13 March 2023</b>	For decision 2
<b>23/40</b>	<b>Matters arising from the previous meetings, not otherwise on the agenda (information only)</b>	To note only 5
<b>23/41</b>	<b>Reports</b> <b>(Written reports circulated and available on website)</b>  41.1 County Councillor's report 41.2 District Councillors reports 41.3 Parish Councillors reports (verbal) 41.4 Clerk's report (verbal)	To note only 20
<b>23/42</b>	<b>Planning matters</b>  42.1 <u>Applications requiring a decision</u> <u>23/01102/PRIOR – Poplar Farm</u> – change of use of agricultural buildings to one dwelling house. 42.2 <u>To note tree/hedge works in Westwick Conservation Area</u> 42.3 <u>Applications decisions received</u>	For decision  To note only To note only
<b>23/43</b>	<b>Finance matters</b>  43.1 To approve payment of outstanding accounts due 43.2 To note any income received 43.3 To note bank reconciliation as at 31 March 2023 43.4 To consider CAPALC affiliation and DPO scheme for 2023-24	For decision To note only To note only For decision

<b>Item</b>			<b>Time</b>
	<b>43.5</b> To consider quotes for Pavilion Energy Performance Certificate assessment	For decision	
<b>23/44</b>	<b>Pavilion/MUGA matters</b>  <b>44.1</b> To consider quote for heating system remedial work following service	For decision	5
<b>23/45</b>	<b>Open Spaces/Recreation Ground matters</b>  <b>45.1</b> To discuss potential need to monitor the Rec regularly	For decision	5
<b>23/46</b>	<b>Date of next meeting: Tuesday 9 May 2023, 7.30pm</b> <b>Planning: Monday 24 April 2023, after Annual Parish Meeting – if required</b>		