


## OAKINGTON CEMETERY – RISK ASSESSMENT

Activity: Cemetery - General			Assessment Date: October 2018	Review Date: Oct 2020		
Hazard and Risk	People at risk	Optional Controls	Our Controls	Our Future Controls	Risk Level	Target date & by whom
<b>Defective Surfaces: Paths, Open grass</b> - Slips/trips	Employees/public	Regular inspections for safety defects (recorded). Rapid response to repairs. Temporary warning signs erected as necessary. Mossy areas treated regularly. Grass cuttings swept from walkways.	Regular inspections for safety defects. Defects recorded. Rapid response to repairs. Temporary warning signs erected as necessary. Mossy areas treated regularly. Grass cuttings swept from walkways.		M	
<b>Dog fouling</b> - Ill health	Employees/public	'No Dogs' signs present. Dog bins provided where there is a persistent problem. Grass cleared before mowing.	'No Dogs – Except Guide Dogs' sign on gate. Dog bin located next to Cemetery at start of permissive footpath. Grass cleared before mowing.		L	
<b>Gates</b> -injury due to poor maintenance	Employees/public	Closures inspected regularly and findings recorded. Rapid response to repairs.	Closures inspected regularly and defects recorded. Rapid response to repairs.		L	
<b>Unstable Memorials</b> - injury due to poor maintenance	Employees/public	Formal strategy/policy for memorial maintenance etc. in place. Programme of inspection and recording introduced. Inspections advertised in advance and of intended action that is taken if found to be unsafe. Risk Assessment for staff doing the inspections done.	Formal strategy/policy for memorial maintenance etc. in place. Memorial Safety Inspection – manual hand testing annually. Programme of inspection and recording introduced in 2010. Risk Assessment for staff doing the inspections done.	Inspections advertised in advance and of intended action that is taken if found to be unsafe.  Professional memorial safety inspection on 5 yearly basis.	M	<b>Oct 2019 Clerk/ Cemetery Officer</b>

<b>Grave Kerbs</b> - injury due to poor maintenance	Employees/public	Routine inspection for defects. Rapid response to repairs. Policy to removal/bury on plots.	Routine inspection for defects. Rapid response to repairs.	Inspections advertised in advance and of intended action that is taken if found to be unsafe.  Professional memorial safety inspection on 5 yearly basis	M	<b>Oct 2019</b> <b>Clerk/</b> <b>Cemetery</b> <b>Officer</b>
<b>Trees, hedges, vegetation –</b> injury due to poor maintenance	Employees/public	Inspected regularly. Findings recorded. Remedial action taken promptly.	Grounds maintenance contract in place. Inspected regularly. Findings recorded. Remedial action taken promptly. 5 yearly professional tree inspection by professional arboriculturalist (last undertaken May 2017)		L	
				<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;"><b>Clerk's signature</b></div>  </div> <p><b>Date: 13 November 2018</b></p>		

OAKINGTON & WESTWICK PARISH COUNCIL  
CEMETERY RISK ASSESSMENT

ADOPTED: 12 NOVEMBER 2018

REVIEW DUE: NOVEMBER 2020