

## OAKINGTON & WESTWICK PARISH COUNCIL

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|--------------------------|--|
| <b>Notice of Meeting</b> | <b>Oakington &amp; Westwick Parish Council</b>       |
| <b>Date / Time</b>       | <b>Monday 8 June 2020 at 7.30pm</b>                  |
| <b>Venue</b>             | <b>Remotely via Zoom due to Coronavirus pandemic</b> |

All members of the Council are hereby summoned to attend the remote Zoom meeting ID: 881 8673 0577, Password: 009554 for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.

(Please contact the Clerk at [clerk@oakingtonandwestwick-pc.gov.uk](mailto:clerk@oakingtonandwestwick-pc.gov.uk) for details of how to access the Zoom meeting.)



Laura Lawrence – Clerk  
2 June 2020

Please note: This meeting will be recorded by the Clerk for the purposes of producing minutes. The recording will be deleted immediately after the minutes have been approved by the Council at the next full Council meeting.

### Agenda

| <b>Item</b> |   |              | <b>Time</b> |
|-------------|---|--------------|-------------|
| 20/64       | <b>To receive and approve apologies for absence</b>   | For decision | 1           |
| 20/65       | <b>To receive declarations of interest &amp; dispensations</b><br>- To receive declarations of pecuniary interest from Councillors on items on the agenda<br>- To receive any requests for dispensations and grant any as appropriate.  | For decision | 1           |
| 20/66       | <b>Public Open Session</b><br>To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter<br><b><i>Members of the public will be asked to 'mute' their audio at the end of this session and listen only for the remainder of business to be transacted.</i></b> |              | 15          |
| 20/67       | <b>To approve minutes of the previous meeting held 11 May 2020</b>  | For decision | 2           |
| 20/68       | <b>Reports</b><br><br>68.1 County Councillors' monthly report<br>68.2 District Councillors monthly report<br>68.3 Parish Councillors reports (verbal)<br>68.4 Clerks' report (verbal)   |              | 15          |

| <b>Item</b> |  |   | <b>Time</b> |
|-------------|--|---|-------------|
| 20/69       | <p><b>Planning matters</b></p> <p><b>69.1</b> Applications requiring a <u>decision</u>:<br/>20/02142/OUT – <u>Northstowe Phase 3B</u> – 1,000 homes, Station Road Longstanton.<br/><b>NB – Application ref 20/02171/OUT – Northstowe Phase 3A will be considered at 22 June Planning meeting</b></p> <p><b>69.2</b> Applications to <u>note only</u>:<br/><u>20/1342/TTCA – Westwick Hall – various tree works</u></p> <p><b>69.3</b> Northstowe Phase 3A application–working group update</p> <p><b>69.4</b> To consider Northstowe Phase 3 Section 106 proposals to be submitted to SCDC, including;<br/>i) Proposal for public park at former Tomato Farm site<br/>ii) Proposal for new footpath linking Dry Drayton Road to Recreation Ground</p> <p><b>69.5</b> Community Governance Review - 2nd consultation deadline extended to 15 September. To consider if Parish Council should conduct any CGR public engagement</p> <p><b>69.6</b> SCDC Planning Committee Scheme of Delegation update</p> | <p>For decision</p> <p>To note only</p> <p>To note only</p> <p>For decision</p> <p>For decision</p> <p>To note only</p> | 30          |
| 20/70       | <p><b>Finance matters</b></p> <p><b>70.1</b> To approve payment of outstanding accounts due<br/><b>70.2</b> To report on any income received<br/><b>70.3</b> To note C&amp;C Bank new interest rate from 8 September<br/><b>70.4</b> To consider bus shelter seating &amp; painting quotes</p>   | <p>For decision</p> <p>To note only</p> <p>To note only</p> <p>For decision</p>   | 10          |
| 20/71       | <p><b>Open Spaces/Recreation Ground matters</b></p> <p><b>71.1</b> To consider Tennis Club Lease agreement<br/><b>71.2</b> To consider Tennis Club courts rental fee 2020-21<br/><b>71.3</b> To note donation of three benches for Cemetery<br/><b>71.4</b> To consider having recycling &amp; organic waste bins in Cemetery<br/><b>71.5</b> To consider arranging an additional cut of Rec orchard grass<br/><b>71.6</b> To consider quote for cutting back Cemetery Lime tree</p>   | <p>For decision</p> <p>For decision</p> <p>To note only</p> <p>For decision</p> <p>For decision</p> <p>For decision</p> | 20          |
| 20/72       | <p><b>Highways matters</b></p> <p><b>72.1</b> To consider proposals for 2021-22 Local Highways Initiative application</p>  | <p>For decision</p>   | 10          |
| 20/73       | <p><b>Administration matters</b></p> <p><b>73.1</b> To consider setting up a Parish Council Facebook page<br/><b>73.2</b> To review Electronic Communications policy<br/><b>73.3</b> To review Standing Orders<br/><b>73.4</b> To review Financial Regulations<br/><b>73.5</b> To review Complaints Procedure</p>  | <p>For decision</p> <p>For decision</p> <p>For decision</p> <p>For decision</p> <p>For decision</p>                     | 15          |
| 20/74       | <p><b>Date of next meeting: Monday 6 July 2020 via Zoom</b><br/><b>Planning meeting: Monday 22 June 2020 via Zoom</b></p>  |   |             |