

## OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council Meeting</b>
<b>Date / Time</b>	<b>Monday 8 December 2025 at 7.30pm</b>
<b>Venue</b>	<b>Oakington Sports Pavilion, Queens Way, Oakington</b>

All members of the Council are hereby summoned to attend the meeting for the purposes of considering and resolving the business to be transacted at the meeting, as set out below.

Members of the public and press are invited to address the Council under the Public Open Session item.



**Laura Lawrence – Clerk**  
**2 December 2025**

### Agenda

<b>Item</b>			<b>Time</b>
<b>25/134</b>	<b>To receive and approve apologies for absence</b>	For decision	1
<b>25/135</b>	<b>To receive declarations of interest &amp; dispensations</b> - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
<b>25/136</b>	<b>Public Open Session</b>  To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter. (Maximum of 3 minutes per speaker)		15
<b>25/137</b>	<b>To approve minutes of the meeting held 10 November 2025</b>	For decision	2
<b>25/138</b>	<b>Reports</b> <b>(Written reports circulated and available on website)</b>  <b>138.1</b> County Councillor's report <b>138.2</b> District Councillors' report <b>138.3</b> Parish Councillors reports (verbal) <b>138.4</b> Clerk's report (verbal)	To note only	20
<b>25/139</b>	<b>Planning matters</b>  <b>139.1</b> <u>Applications requiring a decision</u> <u>25/04151/HFUL – Honeysuckle House, Station Road, Westwick</u> Erection of conservatory <b>139.2</b> <u>Applications to note only</u> <b>139.3</b> <u>Applications decisions received</u> <b>139.4</b> To consider joining A14 Logistics sites local parishes forum	For decision       For decision	10

<b>Item</b>			<b>Time</b>
<b>25/140</b>	<b>Recreation ground/Open spaces matters</b>  <b>140.1</b> To consider estimate for Rec 'open spaces' project maintenance work for next year.	For decision	5
<b>25/141</b>	<b>Highways matters</b>  <b>141.1</b> To consider putting forward additional schemes for 2026-27 Capital Maintenance Programme	For decision	10
<b>25/142</b>	<b>Finance matters</b>  <b>142.1</b> To approve payment of outstanding accounts due <b>142.2</b> To report on any income received <b>142.3</b> To consider Connections quote for 2026-27 youth services <b>142.4</b> To approve 2026-27 budget and set Precept <b>142.5</b> To consider community grant application <b>142.6</b> To consider paying Clerk's salary by standing order <b>142.7</b> To note Unity Trust Bank fees increase from 1 February 2026	For decision   For decision For decision For decision For decision	20
<b>25/143</b>	<b>Date of next meeting: Monday 12 January 2026, 7.30pm</b> <b>Planning: No Planning meeting in December</b>		